

Prabhu Shri Ramchandra Shikshan Prasarak Mandal, Tondgaon

Reg.No.2092 Akola



Matoshri Shantabai Gote Arts, Commerce & Science
College Washim Dist. Washim - 444 505 (College Code 721)

President
Dr. Narayanrao Gote

Officiating Principal
Prof. Dr.B.R.Tanpure
(M.A.His.B.Ed.SET.Ph.D)

Phone No. & Fax No. (07252)235266
E-mail : principal@msgotecollege.org

Website : <http://msgotecollege.org>
msgacsm721@sgbau.ac.in

O/W.No.

Date 17/04/2023

Key Indicator -1.2 Academic Flexibility

1.2.1 Number of Add on / Certificate /Value added programme offered during the last five years.

Sr.no.	Metric No.	Documents Details
1	1.2.2	Description of Number of Add on / Certificate program offered during Last five years
2		List of Add on/ Certificate program offered during Last five years
3		Society Resolution copy for starting Add on / Certificate program offered during Last five years
5		Add on/Certificate program from (Arts/Commerce/ Science)
6		Student Certificate



Prof. Dr. B. R. Tanpure
Officiating Principal
Matoshri Shantabai Gote Arts
Com.& Sci College, Washim

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Date: 17/04/2023


To whom so ever it may Concern

This is to certify that Matoshri Shantabai Gote Arts, Commerce & Science College Washim at Near Water Tank, Hingoli Road ,Washim Dist.Washim , Maharashtra The College is affiliated to Sant Gadge Baba Amravati University Amravati Maharashtra.

Number of Add on/ Certificate Program offered during the last Five Years

Sr.No.	Year	Number of Add on/ Certificate Program
01	2021-2022	05
02	2020-2021	00
03	2019-2020	00
04	2018-2019	00
05	2017-2018	00




Officiating Principal
Matoshri Shantabai Gote Arts
Com.& Sci College, Washim

Criterion I : Curricular Aspects



Prabhu Shri Ramchandra Shikshan Prasarak Mandal, Tondgaon

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**Matoshri Shantabai Gote Arts, Commerce & Science
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Prof.Dr.G.S.Kubade
(M.A.Eco.M.Phil,Ph.D.)

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जा.क्र.

दिनांक :- 17/04/2023

List of Add on Courses-2021-2022

Sr.No.	Name of the Add on Course	Department
01	Certificate Course in Skills for Competitive Examination	Public Administration
02	Certificate Course in Panchayat Raj System in Maharashtra	Political Science
03	Certificate Course in Laboratory Skill Development	Physics
04	Certificate Course in Personality Development & Effective Communication Skill in Marathi	Marathi
05	Certificate Course in Tally	Commerce



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**Matoshri Shantabai Gote Arts
Com.& Sci College, Washim**



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NAAC ACCREDITED WITH 'B' GRADE

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Website : <http://msgotecollege.org>
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O/W.No. MSGTACS/185A/2022

Date: 12/01/2022

To,
The President,
Prabhu Shri Ramchandra Shikshan Prasark Mandal Tondgaon,
Tq.Dist.Washim.

Subject- Permission for initiating process of starting Add on /Certificate Course.

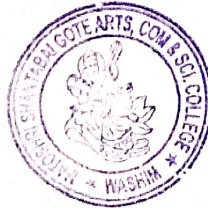
Respected Sir,

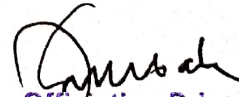
With your kind honor I am requesting you to please grant us permission for Starting Add on /Certificate courses for the students studying in Matoshri Shantabai Gote Arts, Commerce & Science College, Washim Dist.Washim for the session 2021-2022 .

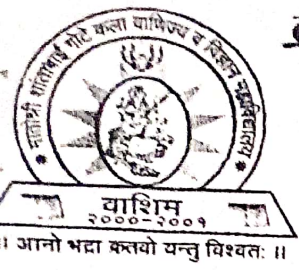
Thanking You,

Enclosure – Proposal copy of Add on / Certificate Course Programs in

Sr.No.	Title of Course
01	Certificate Course in Skills for Competitive Examination
02	Certificate Course in Panchayat Raj System in Maharashtra
03	Certificate Course in Laboratory Skill Development
04	Certificate Course in Personality Development & Effective Communication Skill in Marathi
05	Certificate Course in Tally




**Officiating Principal
Matoshri Shantabai Gote Arts
Com.& Sci.College,Washim**



प्रभु श्री रामचंद्र शिक्षण प्रसारक मंडळ, तोंडगांव

ता. वाशिम जि. वाशिम (रजि.नं. एफ. २०९२ अकोला)

फोन नं. (०७२५२) २३५२६६ मो. ९९६०४३३६०४ / ७०२००५००१७

- अध्यक्ष -

डॉ. नारायणराव मोटे

क्र.

दिनांक: २५/०१/२०२२

दिनांक-२०/०१/२०२२ रोजी पार पडलेल्या महाविद्यालय विकास समिती सभेच्या ठराव क्रमांक ०६ ची सत्यप्रत.

विषय क्रमांक.०६:- महाविद्यालयातील विविध विभागाकडून नवीन Add on courses सुरु करण्यासाठी आलेल्या प्रस्तावांना मान्यता देणे

ठराव क्रमांक-०६

विषय सूचीनुसार महाविद्यालय विकास समितीमध्ये Add on/ certificate courses. ला परवानगी मिळणे बाबत दि. १२/०१/२०२२ रोजी प्राप्त झालेल्या विनंती अर्जावर सभेमध्ये चर्चा करण्यात आली .

महाविद्यालयातील विद्यार्थ्यांना नियमित अभ्यासक्रमाबरोबर वेगवेगळ्या विषयातील कौशल्य प्राप्त करण्यासाठी महाविद्यालयात नवीन कोर्सेस सुरु करणे आवश्यक होते या पार्श्वभूमीवर महाविद्यालयातील लोकप्रशासन, राज्यशास्त्र, मराठी, वाणिज्य व फिजिक्स या विभागांनी २०२१-२२ पासून नवीन Add on कोर्स सुरु करण्यासाठी प्राचार्याकडे प्रस्ताव सादर केला आहे सदर प्रस्तावाचा साकल्याने विचार करून सदर प्रस्तावास मान्यता देण्यात यावी असा ठराव ही सभा करित आहे.

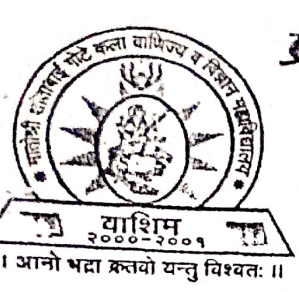
ठराव सर्वानुमते मंजूर.

सूचक-डॉ. बी.आर तनपूरे

अनुमोदक-डॉ. व्ही. ए. गायकवाड



President
Prabhu Shri Ramchandra Shikshan
Prasarak Mandal, Tondgaon
Tq. Dist. Washim



प्रभु श्री रामचंद्र शिक्षण प्रसारक मंडळ, तोंडगांव

ता. वाशिम जि. वाशिम (रजि.नं. एफ. २०९२ अकोला)

फोन नं. (०७२५२) २३५२६६ मो. ९९६०४३३६०४ / ७०२००५००१७

- अध्यक्ष -

डॉ. नारायणराव गोटे

क्र.

दिनांक:

Translation of the above document

Ref. No. 2022

Date- 25/01/2022

Copy of Resolution No:06 of the College Development Committee meeting held on 20/01/2022

Subject No-06 Approving proposals from various departments of the college for starting new add on courses.

Resolution No-06 -

The meeting discussed the request received on 12/01/2022 regarding getting permission for Add on/certificate courses in the college development committee as per the subject list.

In the background of the need to start new courses in the college for the students of the college to acquire skills in different subjects along with the regular curriculum, the departments of Public Administration, Political Science, Marathi, Commerce and Physics of the college have submitted a proposal to the Principal to start a new Add on course from 2021-22. The meeting is making a resolution to approve the said proposal.

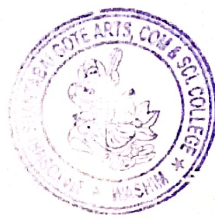
Resolution unanimously approved.

Resolution passed unanimously.

Proposer -Dr.B.R.Tanpure

Approver-Dr.V.A.Gaikwad

President
Prabhu Shri Ramchandra Shikshan
Prasarak Mandal, Tondgaon
Tq. Dist. Washim





प्रभु श्री रामचंद्र शिक्षण प्रसारक मंडळ, तोंडगांव

ता. वाशिम जि. वाशिम (रजि.नं. एफ. २०९२ अकोला)

फोन नं. (०७२५२) २३५२६६ मो. ९९६०४३३६०४ / ७०२००५००१७

- अध्यक्ष -

डॉ. नारायणराव गोटे

मा.क्र.

दिनांक: 25/01/2022

To

The Principal

Matoshri Shantabai Gote Arts, Commerce & Science College

Washim Dist. Washim.

Subject: Permission for initiating process of starting Add On / certificate courses

Dear Sir,

As per your letter no. ^{MSHACS/185A/2022} on dated 12/01/2022 for the permission for starting Add On / certificate courses for the students studying in Matoshri Shantabai Gote Arts, Commerce & Science College Washim Dist. Washim. for the session 2021-2022. We hereby informed you that as per L.M.C/CDC Meetings held on dated 20/01/2022 and the resolution No.06 granted by the Honorable Board of Members, we grant you the permission for initiating process of starting said certificate course for the betterment of students We wish you for the best.

President

Prabhu Shri Ramchandra Shikshan
Prasarak Mandal, Tondgaon
Tq. Dist. Washim





**Matoshri Shantabai Gote Arts, Commerce & Science
College Washim Dist. Washim - 444 505 (College Code 721)**

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**President
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Prof. Dr.G.S.Kubade
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Phone No. & Fax No. (07252)235266
E-mail : principal@msgotecollege.org

Website : <http://msgotecollege.org>
msgacsm721@sgbau.ac.in

O/W.No. *MSGTACS/195B/2022*

Date: *31/01/2022*

To,
The Head of Department,
Public Administration ,Political Science,
Marathi, Commerce and Physics
Matoshri Shantabai Gote Arts,
Commerce & Science College Washim.

Subject-Regarding the introduction of New Add on courses.

Dear Sir,

Pursuant to the above subject, we are pleased to inform that you have submitted a proposal to start a new course through your department, the said proposal has been approved by the College Development Committee on 20th January 2022.You should start the new course from the session 2021-22 keeping in mind the students. Wish you all the best for your future endeavors.

[Signature]
**Officiating Principal
Matoshri Shantabai Gote Arts
Com.& Sci.College,Washim**



Prabhu Shri Ramchnadra Shikshan Prasarak Mandal Tondgaon's

Affiliated to Sant Gadge Baba Amravati University, Amravati

**Matoshri Shantabai Gote Art's,
Commerce & Science College, Washim**

**Public Administration
Department**



Add on /Certificate Course

**Certificate Course in Skills for Competitive
Examination**

Session :- 2021-22

To
The Principal,
Matoshri Shantabai Gote Arts,com.& Science
College Washim Dist.Washim

Applicant: Dr. V.A.Gaikwad ,Head, Department of Public Administration

Subject: Proposal for Certificate course in Skill for Competitive Examination for the session
2021-2022

Respected Sir,

With reference to above mentioned subject, I am submitting herewith the proposal to conduct certificate course in Skill for Competitive Examination by the department of Public Administration of Our College. The said course is very beneficial for the students who are preparing for the competitive exams so it will definitely help such students in your college

Hope you will consider my application and I kindly request you to sanction the same.


Yours Faithfully

(Dr.V.A.Gaikwad)

Head,Dept.of Public Administration
Washim

Dept. of Public Administration
Matoshri Shantabai Gote
Arts, Com. & Sci. College, Washim

Date: 03/04/2022

Place :Washim

Encl:

1. Proposal
2. Curriculum & Design for the Course



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim Dist.Washim
Proposal for Conducting Short Term Certificate Courses

1.Basic information about the applicant Department

- I. Name of the College : Matoshri Shantabai Gote Arts,com.& Science
College Washim Dist.Washim
- II. Complete Postal : Near Water tank,Hingoli Road,Washim
Address of College Dist.Washim Pin-444505
- III.Name of Department : Public Administration

2.Details of Course Proposed :

- I.Name of the course :Certificate course in Skill for
Competitive Examination
- II. Target Group :Undergraduate Students
- III.Duration of the Course : 32 Hrs.
- IV.Medium of Instruction : English, Marathi
- V.No of Candidates to be
Admitted : 20 (Twenty)

3.Details of the Faculty

- I. Whether College has any
Degree/ Diploma related to the
proposed course : YES (UG Degree in B.A. Offers
Public Administration, Political Science as
elective Subject)
- II. Whether the course is
Prepared by Experts from
related field : YES (By Departmental Faculty)

III. Information of course Coordinator (To be appointed for the course)



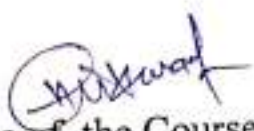
Name	Department	Qualification	Experience
Dr. V.A.Gaikwad	Public Administration	M.A.,NET,SET, Ph.D	13 yrs.

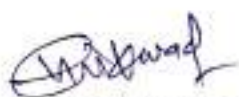
IV. Information of Faculty Members (To be appointed for the course):(if any)

Sr.No	Name of the Faculty Member	Qualification	Experience
01	Dr. V.A.Gaikwad	M.A.,NET,SET, Ph.D	13 yrs.

4. Details of the Physical Infrastructure Needed /Available for the Course :

- I. Classroom : Available
- II. Books /Reading Material : Yes available in the Central Library of the College
- III. Equipments : All the necessary equipments required for the course are available
- IV.Any other : The college has its own computer Laboratory with Internet connection.


Signature of the Course Coordinator


Signature of the Head of Department
Head
Deptt. of Public Administration
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim

Department of Public Administration
Skill for Competitive Examination
Certificate Course
Syllabus
2021 -2022

Course Outcomes

1. To eradicate fear of competitive examination.
2. To motivate and prepare for civil services examination and other competitive exams.
3. To help the students to know the basic ideas of civil services recruitment.
4. To study the methods and functions of public service commission.
5. To study the basic responsibility of administrative officers in Indian Democracy.
6. Students will develop skills to pass the competitive examination.
7. Students will know about various agencies conducting competitive examinations.
8. Students will know that while they prepare for such competitive examinations, they need to explore their general knowledge and awareness by which they can survive in such kinds of examination.

Utility of the course

The Content of the course will enable the students to prepare themselves for various competitive examinations such as U.P.S.C., M.P.S.C. and other competitive examinations. The course covers the part which is commonly added in U.P.S.C., M.P.S.C. and other competitive exams. This course would focus on the Basic Information and Preparation Skills for Competitive Examination

Course Content	Periods	Marks
Unit1.Competitive Examination Introduction , Meaning , Information	07	05
Unit 2.Civil Service Meaning, Definition, Characteristics Functions ,Classification of services in India.	08	10
Unit 3. Recruitment & Training Of Civil Servants Meaning, Definition , Methods of Recruitment Meaning and Definition of Training Objects ,Types of Training	15	10



Unit 4. Agencies of Recruitment of Competitive Examination 1. Union Public Service Commission 2. Maharashtra Public Service Commission 3. Staff Selection Commission, 4. Other Agencies	10	10
Total	40 Periods	35 Marks

Scheme of Examination -50 Marks

Theory -35 Marks

Assignment-05 Marks

Seminar-10 Marks

Reference Books

1. Basu D.D., Introduction to the constitution of India, 2002.
2. Johari J. C., Indian Political System, Amol Publication Pvt. Ltd. Delhi, 1996
3. Maheshwari Shiram, Indian Administration, Orient Longman, New Delhi, 1968.
४. कश्यप सुभाष, संविधान, नेशनल बुक ट्रस्ट, इंडिया, नई दिल्ली,
4. जोशी बी.आर., सामाजिक शास्त्रामधील संज्ञा- सिद्धांताचा स्पष्टीकरणात्मक कोश, डायमंड पब्लिकेशनस पुणे, २००७.
६. जाधव तुकाराम व शिरपूरकर महेश, भारतीय राज्यघटना व घटनात्मक प्रक्रिया, युनिक अकेडमी, पुणे, २०११.
७. भोळे भा. ल., भारतीय गणराज्याचे शासन आणि राजकारण, पिंपळापुरे अँड कं. पब्लिशर्स, नागपूर, २००३.
८. दर्शनकर अर्जुनराय, कर्मचारी प्रशासन, कैलाश पब्लिकेशनस, औरंगाबाद.
९. चायाळ द्वारकाप्रसाद, राज्यसेवा परीक्षा भरती पद्धत, कैलाश पब्लिकेशनस, औरंगाबाद, २०१०.
१०. देशपांडे श्रीकांत, लोकप्रशासन, मंगेश प्रकाशन, रामदासपेठ, नागपूर, १९८९.
११. पाटील बी.बी., लोकप्रशासन शास्त्र, फडके प्रकाशन, कोल्हापूर, १९८६.
१२. पाटील वा.भा., महाराष्ट्र प्रशासन, प्रशांत पब्लिकेशनस, जळगांव, २०१२.
१३. भोगले शांताराम, लोकप्रशासन सिद्धांत व कार्यपद्धती, कैलाश पब्लिकेशनस, औरंगाबाद, १९९६.
१४. पाटील मिलींद, चव्हाण प्रवीण, राज्यसेवा CSAT, दीपस्तंभ प्रकाशन, जळगांव, २०१३.
१५. जाधवर देवा, राज्यसेवा मुख्य परीक्षा, द युनिक अकेडमी, पुणे, २०१६.
१६. महाराष्ट्र लोकसेवा आयोग, माहिती पत्रक, महाराष्ट्र शासन प्रकाशन, शासकीय मध्यवर्ती मुद्रणालय
१७. डॉ. विलास गायकवाड, महाराष्ट्र प्रशासनाची रूपरेषा, अजिंक्य प्रकाशन, वाशिम, २०१८.



(Signature)

Dr. V. A. Gaikwad
HOD

Dept. of Public Administration
Mahatma Chhatrapati Gole
Arts, Comm. & Soc. Science, Nashik

Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim
Department of Public Administration
Skill for Competitive Examination
Certificate Course
Syllabus
2021 -2022

Cour se Nam e	Name of Paper	Lectu res / Week	Total No. Of Lectures	C.A.	E.S.E.	Total Mark s
Certificate Course	Skill for Competitive Examination	06	40	15	35	50


HOD
Head

Deptt. of Public Administration
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim


I/C Principal
Officiating Principal

Matoshri Shantabai Gote Arts
Com.& Sci College, Washim



Matoshri Shantabai Gote Arts Commerce and Science

College Washim Dist. Washim

Department of Public Administration

(Certificate course in Skill for Competitive Examination)

Date : 02/02/2022

Notice

All the students of B.A.I, II & III Year students are hereby informed that the department of Public Administration is going to organize an add-on course under the title stated above .Students willing to join the course register their names with the teacher's in charge.

सुचना

B.A.भाग I, II आणि III वर्गाच्या सर्व विद्यार्थ्यांना सुचित करण्यात येते की, शैक्षणिक सत्र 2021 - 2022 पासून आपल्या महाविद्यालयातील लोक प्रशासन विभागाच्या वतीने वर नमूद केलेल्या शीर्षकाखाली एक ऍड-ऑन कोर्स आयोजित केला जाणार आहे, जे विद्यार्थ्यां अभ्यासक्रमात सहभागी होण्यास इच्छुक आहेत त्यांनी प्रभारी शिक्षकांकडे त्यांची नावे नोंदवावी. यशस्वीपणे कोर्स पूर्ण करणाऱ्या विद्यार्थ्यांना प्रमाणपत्र दिले जाईल याची नोंद घ्यावी.


Head Dept. of Public Administration

Dept. of Public Administration
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim




Principal,
Officiating Principal
Matoshri Shantabai Gote Arts
Comm. & Sci. College, Washim

**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist.Washim**

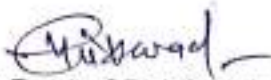
Department of Public Administration

(Certificate course in Skill for Competitive Examination)

List Of Admitted Students - 2021-2022

Sr.No.	Name of the students	Class
01	Durga M. Mahale	B.A.III
02	Archana B.Ingale	B.A.III
03	Pratik B.Pattebahadur	B.A.III
04	Sagar V. Dube	B.A.III
05	Prasanna S. Deshmukh	B.A.III
06	Nikita M. Adhao	B.A.III
07	Pallavi D. Ingle	B.A.III
08	Harsha B.Pattebahadur	B.A.III
09	Avinash V.Kamble	B.A.III
10	Rajesh S. Gangale	B.A.III
11	Sujal G.Ingole	B.A.III
12	Ajit G.Ingole	B.A.III
13	Sohel Khan Chandkhan Pathan	B.A.III
14	Sayyad Faradali S.Masud	B.A.III
15	Nikita C.Bhagat	B.A.III
16	Ankush P. Chaware	B.A.II
17	Vaishanavi K.Bhise	B.A.II
18	Komal R.Bhagat	B.A.II
19	Pravinkumar P.Bhalerao	B.A.II
20	Milind S.Ingole	B.A.II




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Dept. of Public Administration
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Arts, Comm. & Sci. College, Washim

Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Public Administration

(Certificate course in Skill for Competitive Examination)

Attendance

Session-2021-2022 *march*

Sr. No	Name of the students	02	03	04	05	07	08	09	10	11	12
01	Durga M. Mahale	P	P	P	A	P	P	P	A	P	P
02	Archana B. Ingale	P	P	A	P	A	P	P	P	A	P
03	Pratik B. Pattebahadur	P	A	P	P	P	P	P	P	P	A
04	Sagar V. Dube	A	P	P	P	P	P	P	P	A	P
05	Prasanna S. Deshmukh	P	P	P	P	A	P	P	P	P	A
06	Nikita M. Adhao	P	P	P	P	P	P	A	P	P	P
07	Pallavi D. Ingle	P	A	A	P	P	P	P	P	P	P
08	Harsha B. Pattebahadur	P	P	P	P	P	P	A	P	P	P
09	Avinash V. Kamble	A	P	P	A	P	P	P	P	A	P
10	Rajesh S. Gangale	P	P	A	P	P	P	A	A	A	P
11	Sujal G. Ingole	P	P	P	P	P	P	P	P	P	P
12	Ajit G. Ingole	P	P	A	P	P	P	P	P	A	P
13	Sohel Khan Chandkhan Pathan	A	P	P	P	P	P	P	P	A	P
14	Sayyad Faradali S. Masud	P	P	P	P	P	A	P	P	A	P
15	Nikita C. Bhagat	P	P	P	A	A	P	P	P	A	P
16	Ankush P. Chaware	P	P	P	A	P	A	A	P	A	P
17	Vaishanavi K. Bhise	P	A	A	P	P	P	P	P	P	P
18	Komal R. Bhagat	A	P	P	P	P	A	A	A	P	P
19	Pravinkumar P. Bhalerao	P	P	P	P	A	P	P	P	P	A
20	Milind S. Ingole	A	A	A	P	P	P	P	P	P	P

(Signature)
Head Dept. of Public Administration

Deptt. of Public Administration
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**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**
Department of Public Administration

(Certificate course in Skill for Competitive Examination)

Attendance

Session-2021-2022

march

Sr. No	Name of the students	14	15	16	17	19	21	22	23	24	25
01	Durga M. Mahale	P	P	P	P	P	P	P	P	A	P
02	Archana B. Ingale	P	P	A	P	P	P	P	P	P	P
03	Pratik B. Pattebahadur	P	P	P	P	A	P	P	P	P	P
04	Sagar V. Dube	P	A	A	P	A	P	P	A	P	A
05	Prasanna S. Deshmukh	P	P	P	A	P	P	P	P	P	P
06	Nikita M. Adhao	P	P	A	P	A	P	P	P	A	P
07	Pallavi D. Ingle	A	P	P	P	P	P	A	P	P	P
08	Harsha B. Pattebahadur	P	A	A	P	P	A	P	A	P	P
09	Avinash V. Kamble	P	P	P	P	P	P	P	P	P	P
10	Rajesh S. Gangale	P	P	P	P	P	P	P	P	A	P
11	Sujal G. Ingole	P	A	P	A	P	P	P	P	P	A
12	Ajit G. Ingole	P	P	P	P	P	A	P	P	A	P
13	Sohel Khan Chandkhan Pathan	P	A	P	P	P	P	P	P	P	P
14	Sayyad Faradali S. Masud	P	P	P	A	P	P	P	P	P	P
15	Nikita C. Bhagat	P	P	P	P	A	P	A	P	P	P
16	Ankush P. Chaware	A	P	P	P	P	P	P	P	P	P
17	Vaishnavi K. Bhise	P	A	P	P	P	P	P	P	P	P
18	Komal R. Bhagat	P	P	P	P	P	P	P	P	P	P
19	Pravinkumar P. Bhalerao	P	P	P	P	P	P	P	A	P	A
20	Milind S. Ingole	P	P	P	P	P	P	P	P	A	P

(Signature)
Head Dept. of Public Administration

Deptt. of Public Administration
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Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Public Administration

(Certificate course in Skill for Competitive Examination)

Attendance

Session-2021-2022 *march / April*

Sr. No	Name of the students	28	29	30	31	01	06	07	08	09	11
01	Durga M. Mahale	P	P	P	P	P	P	P	P	P	P
02	Archana B. Ingale	P	P	A	P	P	A	P	P	P	P
03	Pratik B. Pattebahadur	A	A	P	P	P	P	A	P	A	P
04	Sagar V. Dube	P	P	P	P	P	P	P	P	P	P
05	Prasanna S. Deshmukh	P	P	P	P	P	P	P	P	P	P
06	Nikita M. Adhao	A	P	P	P	P	P	P	P	P	P
07	Pallavi D. Ingle	P	P	P	P	A	P	P	P	A	P
08	Harsha B. Pattebahadur	P	P	P	P	P	P	P	P	P	P
09	Avinash V. Kamble	A	P	P	P	A	P	P	P	P	A
10	Rajesh S. Gangale	P	P	P	P	P	P	P	P	P	P
11	Sujal G. Ingole	P	P	A	P	P	P	A	P	A	P
12	Ajit G. Ingole	A	P	A	P	P	P	P	P	P	P
13	Sohel Khan Chandkhan Pathan	P	A	P	A	P	P	P	P	P	P
14	Sayyad Faradali S. Masud	P	P	P	P	P	P	A	P	P	P
15	Nikita C. Bhagat	A	P	P	A	P	P	P	P	A	P
16	Ankush P. Chaware	P	P	P	P	A	P	P	P	P	A
17	Vaishnavi K. Bhise	P	P	P	P	P	P	P	A	P	P
18	Komal R. Bhagat	A	P	P	P	A	P	P	P	A	P
19	Pravinkumar P. Bhalerao	P	P	P	P	P	P	P	P	P	P
20	Milind S. Ingole	P	P	P	A	P	P	P	P	P	P



[Signature]
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**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**
Department of Public Administration

(Certificate course in Skill for Competitive Examination)

Attendance

Session-2021-2022 April

Sr. No	Name of the students	12	16	18	19	20	21	22	23	25	26
01	Durga M. Mahale	P	P	P	P	P	P	P	P	P	P
02	Archana B. Ingale	P	P	P	A	P	P	P	A	P	P
03	Pratik B. Pattebahadur	P	P	P	P	P	A	P	P	P	P
04	Sagar V. Dube	P	P	P	P	P	P	P	P	A	P
05	Prasanna S. Deshmukh	P	P	P	P	A	A	P	P	P	P
06	Nikita M. Adhao	A	P	P	A	P	P	P	P	A	P
07	Pallavi D. Ingle	P	P	A	P	P	P	P	A	P	P
08	Harsha B. Pattebahadur	P	A	P	P	A	P	P	P	P	P
09	Avinash V. Kamble	P	P	P	P	P	P	A	P	A	P
10	Rajesh S. Gangale	P	A	P	P	P	P	P	A	P	P
11	Sujal G. Ingole	P	P	P	P	A	P	P	P	P	P
12	Ajit G. Ingole	P	P	A	P	P	P	A	P	P	P
13	Sohel Khan Chandkhan Pathan	P	P	P	P	P	P	P	P	P	P
14	Sayyad Faradali S. Masud	P	P	P	P	A	P	P	P	P	P
15	Nikita C. Bhagat	P	P	P	P	P	P	P	P	A	P
16	Ankush P. Chaware	P	A	P	A	P	P	P	A	P	P
17	Vaishnavi K. Bhise	P	P	P	P	P	P	A	P	P	P
18	Komal R. Bhagat	A	P	A	A	P	P	P	P	A	P
19	Pravinkumar P. Bhalerao	P	P	P	P	P	P	A	P	A	P
20	Milind S. Ingole	P	P	P	A	P	A	P	P	P	P



(Signature)
Head Dept. of Public Administration
Dept. of Public Administration
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim

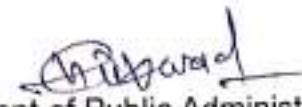
**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist.Washim**

Department of Public Administration
(Certificate course in Skill for Competitive Examination)

Result Session -2021-2022

Sr.No.	Name of the Student	Marks Obtained out of 50
01	Durga M. Mahale	40
02	Archana B.Ingale	43
03	Pratik B.Pattebahadur	39
04	Sagar V. Dube	44
05	Prasanna S. Deshmukh	47
06	Nikita M. Adhao	41
07	Pallavi D. Ingle	42
08	Harsha B.Pattebahadur	43
09	Avinash V.Kamble	40
10	Rajesh S. Gangale	42
11	Sujal G.Ingole	43
12	Ajit G.Ingole	41
13	Sohel Khan Chandkhan Pathan	45
14	Sayyad Faradali S.Masud	44
15	Nikita C.Bhagat	38
16	Ankush P. Chaware	40
17	Vaishanavi K.Bhise	41
18	Komal R.Bhagat	42
19	Pravinkumar P.Bhalerao	37
20	Milind S.Ingole	39




Head Dept. of Public Administration
Dept. of Public Administration
Matoshri Shantabai Gote
Arts, Commerce & Science College, Washim

**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**

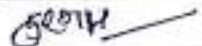
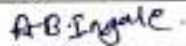
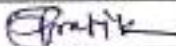
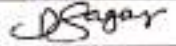
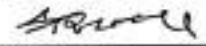
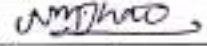
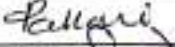

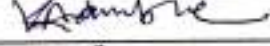
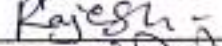
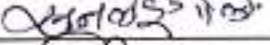
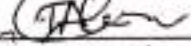
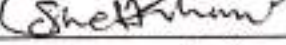
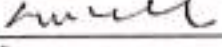
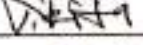
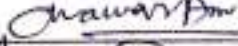

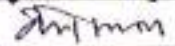
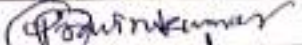
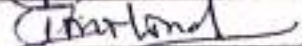
Department of Public Administration

(Certificate course in Skill for Competitive Examination)

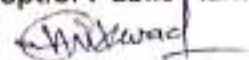
Report on certificate Course -Session-2021-2022

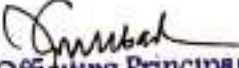
In the Academic Session 2021-2022 Certificate course programme on Certificate course in Skill for Competitive Examination was conducted in the Department of Public Administration. Twenty students were admitted for this certificate course. Through this course, the students got information about competitive exam preparation, various agencies conducting the competitive exam and acquired knowledge about passing the competitive exam. Assessment was done in the form of presentation and test exam.

The list of students for certificate course as below.

Sr.No.	Name of the students	Signature of Students
01	Durga M. Mahale	
02	Archana B. Ingale	
03	Pratik B. Pattebahadur	
04	Sagar V. Dube	
05	Prasanna S. Deshmukh	
06	Nikita M. Adhao	
07	Pallavi D. Ingale	
08	Harsha B. Pattebahadur	
09	Avinash V. Kamble	
10	Rajesh S. Gangale	
11	Sujal G. Ingole	
12	Ajit G. Ingole	
13	Sohel Khan Chandkhan Pathan	
14	Sayyad Faradali S. Masud	
15	Nikita C. Bhagat	
16	Ankush P. Chaware	
17	Vaishnavi K. Bhise	
18	Komal R. Bhagat	
19	Pravinkumar P. Bhalerao	
20	Milind S. Ingole	

Head Dept. of Public Administration




Officiating Principal
Matoshri Shantabai Gote Arts
Com. & Sci College, Washim



Affiliated to SantGadge Baba Amravati University, Amravati
PRABHU SHRI RAMCHANDRA SHIKSHAN PRASARAK MANDAL,
TONGGAON SANCHALIT

**MATOSHRI SHANTABAI GOTE ARTS, COMM. & SCIENCE
COLLEGE, WASHIM DIST. WASHIM, MAHARASHTRA**

Certificate Course in Skill for Competitive Examination
Organized by Department of Public Administration

CERTIFICATE OF COMPLETION

SESSION-2021-22

THIS IS TO CERTIFY THAT MR. / MRS./KU.. Prasanna S. Deshmukh.

OF Public Administration DEPARTMENT HAS SUCCESSFULLY
COMPLETED DIPLOMA /CERTIFICATE COURSE ENTITLED CERTIFICATE COURSE IN SKILL
FOR COMPETITIVE EXAMINATION.

Prasanna S. Deshmukh.
Course Co-Ordinator

Prasanna S. Deshmukh.
HOD

Prasanna S. Deshmukh.
Officiating Principal,
Matoshri Shantabai Gote Arts
& Sci College, Washim
Principal



Prabhu Shri Ramchandra Shikshan Prasarak Mandal Tondgaon's

Affiliated to Sant Gadge Baba Amravati University, Amravati

**Matoshri Shantabai Gote Art's,
Commerce & Science College, Washim**

Political Science Department



Add on /Certificate Course

**Certificate Course in Panchayat Raj System
in Maharashtra**

Session :- 2021-22

To
The Principal,
Matoshri Shantabai Gote Arts,com.& Science
College Washim Dist.Washim


Applicant: Dr. V.B.Chandajkar ,Head, Department of Political Science .

Subject: Proposal for Certificate course in Panchayat Raj System in Maharashtra for the session 2021-2022

Respected Sir,

With reference to above mentioned subject, I am submitting herewith the proposal to conduct Certificate course in Panchayat Raj System in Maharashtra by the department of Political Science of Our College. The said course is very beneficial for the students who are interested in local politics.

Hope you will consider my application and I kindly request you to sanction the same.


Head

Deptt. of Political Sci
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim

Yours Faithfully
(Dr.V.B.Chandajkar)
Head,Dept.of Political Science

Date: 03/01/2022
Place :Washim

Encl:

1. Proposal
2. Curriculum & Design for the Course



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College Washim
Dist. Washim

Proposal for Conducting Short Term Certificate Courses

1. Basic information about the applicant Department

- I. Name of the College : Matoshri Shantabai Gote Arts, com. & Science
College Washim Dist. Washim
- II. Complete Postal : Near Water tank, Hingoli Road, Washim
Address of College Dist. Washim Pin-444505
- III. Name of Department : Political Science

2. Details of Course Proposed :

- I. Name of the course : Certificate course in Panchayat Raj System
in Maharashtra
- II. Target Group : Undergraduate Students
- III. Duration of the Course : 32 Hrs.
- IV. Medium of Instruction : English, Marathi
- V. No of Candidates to be
Admitted : 20 (Twenty)

3. Details of the Faculty

- I. Whether College has any
Degree/ Diploma related to the
proposed course : YES (UG Degree in B.A. Offers
Political Science, Public Administration as elective
Subject)
- II. Whether the course is
Prepared by Experts from
related field : YES (By Departmental Faculty)



III. Information of course Coordinator (To be appointed for the course)

Name	Department	Qualification	Experience
Dr. V.B.Chandajkar	Political Science	M.A.,NET Ph.D	13 yrs.

IV. Information of Faculty Members (To be appointed for the course):(if any)

Sr.No	Name of the Faculty Member	Qualification	Experience
01	Dr. V.B.Chandajkar	M.A.,NET, Ph.D	13 yrs.

4. Details of the Physical Infrastructure Needed /Available for the Course :

- I. Classroom : Available
- II. Books /Reading Material : Yes available in the Central Library of the College
- III. Equipments : All the necessary equipments required for the course are available
- IV. Any other : The college has its own computer Laboratory with Internet connection.

Signature of the Course Coordinator

Signature of the Head of Department




Head
Deptt. of Political Sci
Matoshri Shantabal Gote
Arts, Comm. & Sci. College, Washim

Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College Washim
Department of Political Science
Panchayat Raj System in Maharashtra
Certificate Course
Syllabus
2021 -2022

□ Course Rational

One of the most significant development in India since independence in the field of local government has been the establishment of a net-work of Panchayati Raj Institutions. It is a Three tire system of governance at village ,tahsil and district level. Panchayati Raj Institutions playing impartment role in social and economic development of Maharashtra state .The course will throw light on details of the formation and working of Panchayati Raj institutions and powers and responsibilities. The course covers the part which is commonly added in U.P.S.C.,M.P.S.C. and other competitive exams. This course would focus on the panchayati Raj institutions and their administration.

□ Utility of the course

The Content of the course will enable the students to prepare themselves for various competitive examinations such as U.P.S.C.,M.P.S.C. and other competitive examinations. The students will learn and try to understand the functioning of several democratic institutions such as Zilla Parishad, Panchayat Samiti and Gram Panchayat. Due to the course the students will be motivated to develop interest towards rural development.

□ Learning Objectives

After studying the course students will have a capacity to understand :

- 1) To Understand the Three tire system of panchayati Raj in Maharashtra state.
- 2) Understand to how to help to Zilla parishad, panchayat samiti and Gram Panchayat improve their overall well being .
- 3) To develop awareness of the basic Governing system to students.



Course Content

Periods Marks

1. Local Government:

(06 Periods) 05

Meaning, Nature & Importance

2. Evolution of Panchayat Raj Institutions

(10 Periods) 08

a. Community Development Programme

b. Balwant Rai Mehta Committee

c. Vasant Rao Naik Committee

3. Seventy Third Constitutional Amendment Act

(06 Periods) 05

Provisions of 73rd Constitutional Amendment

4. Three Tiers System –Composition & Functions

(10 Periods) 12

a. Zila Parishad

b. Panchayat Samiti

c. Gram Panchayat

5. Problems of Rural Local Government

(08 Periods) 05

a. Official - Non Official Relations

b. Local Politics

c. Corruption

Scheme of Examination -50 Marks

Theory -35 Marks

Assignment-05 Marks

Seminar-10 Marks

Reference Books

1. G.Palanithurai, Dynamics of New panchayati Raj system in India, Concept Publishing Company New Delhi
2. B.S. Bhargava, Panchayatraj system & Political Parties, Ashish Publishing House New Delhi
3. D.Y.Raghava Rao :Panchayati and Rural Development, Ashish Publishing House New Delhi
4. Iqbal Narayan, Panchayatraj Administration in Maharashtra
5. Amal Mandal, Women in Panchayati Raj Institutions Kanishka Publishers, New Delhi
6. M. Aslam, Panchayati Raj in India, National Book Trust India, New Delhi
7. S. Dharmaraj, Panchayati Raj System in India, Abhijeet Publications, Delhi
8. M. Mary, Women Leadership in Panchayatraj Administration, The Associated Publishers, Ambala Cant.



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
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Department of Political Science
Panchayat Raj System in Maharashtra
Certificate Course
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2021 -2022

Course Name	Name of Paper	Lectures / Week	Total No. Of Lectures	C.A.	E.S.E.	Total Marks
Certificate Course	Panchayat Raj System in Maharashtra	06	40	15	35	50

GA-9
HOD
Dept. of Political Sci
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Arts, Comm. & Sci. College, Washim

Shantabai
Principal
Officiating Principal
Matoshri Shantabai Gote Arts
Com.& Sci College, Washim



**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**

Department of Political Science

(Certificate course in Panchayat Raj System in Maharashtra)

Date :

Notice

All the students of B.A.I, II & III Year students are hereby informed that the department of Political Science is going to organize an add-on course under the title stated above. Students willing to join the course register their names with the teacher's in charge.

सुचना

B.A.भाग I, II आणि III वर्गाच्या सर्व विद्यार्थ्यांना सुचित करण्यात येते की, शैक्षणिक सत्र 2021 -2022 पासून आपल्या महाविद्यालयातील राज्यशास्त्र विभागाच्या वतीने वर नमूद केलेल्या शीर्षकाखाली एक ऍड-ऑन कोर्स आयोजित केला जाणार आहे, जे विद्यार्थ्यां अभ्यासक्रमात सहभागी होण्यास इच्छुक आहेत त्यांनी प्रभारी शिक्षकांकडे त्यांची नावे नोंदवावी. यशस्वीपणे कोर्स पूर्ण करणाऱ्या विद्यार्थ्यांना प्रमाणपत्र दिले जाईल याची नोंद घ्यावी.

Head Dept. of Political Science

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Deptt. of Political Sci

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Arts, Comm. & Sci. College, Washim

Official Principal

Matoshri Shantabai Gote Arts
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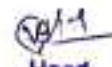
**Matoshri Shantabai Gote Arts Commerce and Science
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Department of Political Science
(Certificate course in Panchayat Raj System in Maharashtra)

List Of Admitted Students - 2021 - 2022

Sr.No.	Name of the students	Class
1.	SURAJ ANAND JADHAV	B.A.III
2.	DIPAK BALAJI KOKARE	B.A.III
3.	PAWAN SUDAM CHAWALE	B.A.III
4.	KU.VIDYA SUBHAS CHAWALE	B.A.III
5.	KU. JAYSHRI KAILAS KAMBALE	B.A.III
6.	MANOJ PRAKASH KAMBALE	B.A.III
7.	SHRIKRISHANA WAGHMARE	B.A.III
8.	KU. SNHAL BAMDU TUPSANDE	B.A.III
9.	KU. SUJATA RAMESH KHADASE	B.A.III
10.	KU. ROSHANI SANTOSH DUBE	B.A.III
11.	AJAY LAXMAN NAIK	B.A.III
12.	RIYAZ SUBHAN NAURANGABADI	B.A.III
13.	KU. PRIYANKA DINKAR INGALE	B.A.III
14.	KU. RESHMA ASHOL INGALE	B.A.III
15.	GAJANAN JYOTISING BHURKADE	B.A.III
16.	VISHAL VASANTA PAWAR	B.A.III
17.	MAHADEV SUBHAS UGALE	B.A.III
18.	KU. SUPRIYA SURESH WANKHADE	B.A.III
19.	LAXMAN VIJAY PAWAR	B.A.III
20.	KU. SANJANA GOPAL MORE	B.A.III

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Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Political Science

(Certificate course in Panchayat Raj System in Maharashtra)

Attendance

Session-2021-2022

Sr. No	Name of the students	Day & Month March									
		2	3	7	8	9	17	18	19	21	22
01	SURAJ ANAND JADHAV	P	P	P	P	A	P	P	P	P	P
02	DIPAK BALAJI KOKARE	P	P	P	P	P	A	P	P	P	P
03	PAWAN SUDAM CHAWALE	P	P	P	P	P	P	A	P	P	P
04	KU. VIDYA SUBHAS CHAWALE	P	P	P	P	P	P	P	A	P	P
05	KU. JAYSHRI KAILAS KAMBALE	P	P	P	P	P	P	P	P	P	A
06	MANOJ PRAKASH KAMBALE	P	P	P	P	P	P	P	A	P	A
07	SHRIKRISHANA WAGHMARE	P	P	P	P	P	P	P	P	P	P
08	KU. SNHAL BAMDU TUPSANDE	P	P	P	P	P	P	P	P	P	P
09	KU. SUJATA RAMESH KHADASE	P	P	P	P	P	P	P	P	P	P
10	KU. ROSHANI SANTOSH DUBE	P	P	P	P	P	P	P	P	P	A
11	AJAY LAXMAN NAIK	P	P	P	P	P	P	P	P	A	P
12	RIYAZ SUBHAN NAURANGABADI	P	P	P	P	P	P	P	P	P	P
13	KU. PRIYANKA DINKAR INGALE	P	P	P	A	P	P	P	P	P	P
14	KU. RESHMA ASHOL INGALE	P	A	P	P	P	P	P	P	P	P
15	GAJANAN JYOTISING BHURKADE	A	P	P	P	P	P	P	P	P	P
16	VISHAL VASANTA PAWAR	P	P	P	P	P	P	P	P	P	P
17	MAHADEV SUBHAS UGALE	P	P	P	P	P	P	P	P	P	P
18	KU. SUPRIYA SURESH WANKHADE	P	P	P	P	P	P	P	P	A	P
19	LAXMAN VIJAY PAWAR	P	P	A	P	P	P	P	P	P	P
20	KU. SANJANA GOPAL MORE	P	P	P	P	P	P	P	A	P	P



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(Certificate course in Panchayat Raj System in Maharashtra)

Attendance

Session-2021-2022

Sr. No	Name of the students	Day & Month March									
		23	24	25	26	28	29	30			
01	SURAJ ANAND JADHAV	P	P	P	P	P	P	P			
02	DIPAK BALAJI KOKARE	P	P	P	P	P	P	P			
03	PAWAN SUDAM CHAWALE	P	P	P	P	P	P	P			
04	KU. VIDYA SUBHAS CHAWALE	P	P	P	P	P	P	P			
05	KU. JAYSHRI KAILAS KAMBALE	P	P	P	P	P	P	P			
06	MANOJ PRAKASH KAMBALE	P	P	P	A	P	P	P			
07	SHRIKRISHANA WAGHMARE	P	P	P	P	P	P	P			
08	KU. SNHAL BAMDU TUPSANDE	A	P	P	P	P	P	P			
09	KU. SUJATA RAMESH KHADASE	A	P	P	P	P	P	P			
10	KU. ROSHANI SANTOSH DUBE	P	P	A	A	P	P	P			
11	AJAY LAXMAN NAIK	P	A	P	P	P	P	P			
12	RIYAZ SUBHAN NAURANGABADI	P	P	P	A	P	P	P			
13	KU. PRIYANKA DINKAR INGALE	P	P	P	P	P	A	P			
14	KU. RESHMA ASHOL INGALE	P	P	A	P	P	P	P			
15	GAJANAN JYOTISING BHURKADE	P	A	P	P	P	A	P			
16	VISHAL VASANTA PAWAR	P	P	P	P	P	P	A			
17	MAHADEV SUBHAS UGALE	P	P	P	A	P	P	P			
18	KU. SUPRIYA SURESH WANKHADE	P	P	P	P	P	P	P			
19	LAXMAN VIJAY PAWAR	P	P	P	P	P	P	P			
20	KU. SANJANA GOPAL MORE	P	P	P	P	P	P	P			



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Department of Political Science
(Certificate course in Panchayat Raj System in Maharashtra)

Attendance
Session-2021-2022

Sr. No	Name of the students	Day & Month April - 22									
		1	4	5	6	7	8	9	11	12	13
01	SURAJ ANAND JADHAV	P	P	P	P	P	A	P	P	P	P
02	DIPAK BALAJI KOKARE	P	P	P	P	A	P	P	P	P	P
03	PAWAN SUDAM CHAWALE	P	P	P	P	P	P	A	P	P	P
04	KU. VIDYA SUBHAS CHAWALE	P	P	P	P	P	P	A	P	P	P
05	KU. JAYSHRI KAILAS KAMBALE	P	P	P	P	P	P	P	P	P	P
06	MANOJ PRAKASH KAMBALE	P	P	P	P	P	P	P	P	P	P
07	SHRIKRISHANA WAGHMARE	P	A	P	A	P	P	P	P	A	P
08	KU. SNHAL BAMDU TUPSANDE	P	P	P	P	P	P	P	P	P	P
09	KU. SUJATA RAMESH KHADASE	P	P	P	P	P	P	P	P	P	A
10	KU. ROSHANI SANTOSH DUBE	P	P	P	P	P	P	P	P	P	P
11	AJAY LAXMAN NAIK	A	P	P	A	P	P	P	P	P	P
12	RIYAZ SUBHAN NAURANGABADI	P	P	P	P	A	P	P	P	P	P
13	KU. PRIYANKA DINKAR INGALE	P	A	P	P	P	P	P	P	P	P
14	KU. RESHMA ASHOL INGALE	P	P	P	P	P	P	P	P	P	P
15	GAJANAN JYOTISING BHURKADE	P	P	P	P	P	P	P	P	P	P
16	VISHAL VASANTA PAWAR	P	P	P	A	P	P	P	P	P	P
17	MAHADEV SUBHAS UGALE	P	P	P	P	P	A	P	P	P	A
18	KU. SUPRIYA SURESH WANKHADE	P	P	P	P	P	P	P	P	P	P
19	LAXMAN VIJAY PAWAR	P	A	P	P	P	P	P	P	P	P
20	KU. SANJANA GOPAL MORE	P	P	P	P	P	P	P	P	P	P



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Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Political Science

(Certificate course in Panchayat Raj System in Maharashtra)

Attendance

Session-2021-2022

Sr. No	Name of the students	Day & Month April - 2022									
		15	18	19	20	21	22	23	25	26	27
01	SURAJ ANAND JADHAV	P	P	P	P	A	P	P	P	P	P
02	DIPAK BALAJI KOKARE	P	P	P	P	P	P	P	P	P	P
03	PAWAN SUDAM CHAWALE	P	P	P	P	P	P	P	P	P	P
04	KU. VIDYA SUBHAS CHAWALE	P	P	P	P	P	P	P	P	P	P
05	KU. JAYSHRI KAILAS KAMBALE	P	A	P	P	A	P	P	P	P	P
06	MANOJ PRAKASH KAMBALE	A	P	P	P	P	P	P	P	P	A
07	SHRIKRISHANA WAGHMARE	P	P	P	P	P	A	P	P	P	P
08	KU. SNHAL BAMDU TUPSANDE	P	P	P	P	P	P	P	P	P	A
09	KU. SUJATA RAMESH KHADASE	A	P	P	P	A	P	P	P	P	P
10	KU. ROSHANI SANTOSH DUBE	P	A	P	P	P	P	P	P	P	P
11	AJAY LAXMAN NAIK	P	P	A	P	P	P	P	A	P	A
12	RIYAZ SUBHAN NAURANGABADI	A	P	P	P	P	A	P	P	P	P
13	KU. PRIYANKA DINKAR INGALE	P	P	A	P	P	P	P	P	P	P
14	KU. RESHMA ASHOL INGALE	P	P	P	P	P	P	P	P	P	A
15	GAJANAN JYOTISING BHURKADE	A	P	P	P	P	P	P	P	P	P
16	VISHAL VASANTA PAWAR	P	P	P	P	P	P	P	P	A	P
17	MAHADEV SUBHAS UGALE	A	P	A	P	P	P	P	P	P	P
18	KU. SUPRIYA SURESH WANKHADE	P	P	P	A	P	P	P	P	P	P
19	LAXMAN VIJAY PAWAR	P	P	A	P	P	P	P	P	P	P
20	KU. SANJANA GOPAL MORE	A	A	P	P	P	P	P	P	P	P



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Department of Political Science

(Certificate course in Panchayat Raj System in Maharashtra)

Attendance

Session-2021-2022

Sr. No	Name of the students	Day & Month April - 2022									
		28	29	30							
01	SURAJ ANAND JADHAV	P	P	P							
02	DIPAK BALAJI KOKARE	P	P	P							
03	PAWAN SUDAM CHAWALE	P	P	P							
04	KU. VIDYA SUBHAS CHAWALE	P	P	P							
05	KU. JAYSHRI KAILAS KAMBALE	P	P	P							
06	MANOJ PRAKASH KAMBALE	A	P	P							
07	SHRIKRISHANA WAGHMARE	P	P	P							
08	KU. SNHAL BAMDU TUPSANDE	P	P	P							
09	KU. SUJATA RAMESH KHADASE	P	P	P							
10	KU. ROSHANI SANTOSH DUBE	P	P	P							
11	AJAY LAXMAN NAIK	P	A	P							
12	RIYAZ SUBHAN NAURANGABADI	A	P	A							
13	KU. PRIYANKA DINKAR INGALE	P	P	P							
14	KU. RESHMA ASHOL INGALE	P	P	P							
15	GAJANAN JYOTISING BHURKADE	P	P	A							
16	VISHAL VASANTA PAWAR	P	P	P							
17	MAHADEV SUBHAS UGALE	A	P	P							
18	KU. SUPRIYA SURESH WANKHADE	P	P	P							
19	LAXMAN VIJAY PAWAR	P	P	P							
20	KU. SANJANA GOPAL MORE	P	P	A							



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**MATOSHRI SHANTABAI GOTE ART'S, COMM & SCI. COLLEGE WASHIM DIST
WASHIM**

DEPARTMENT – POLITICAL SCIENCE

**NAME OF COURSE – Certificate Course In Panchayat Raj System In Maharashtra
(SHORT TERM COURSE)**

Date -

Total Marks-35

(Question Paper)

टिप - सर्व प्रश्नांना समान गुण आहेत

Q.1) पंचायत राज व्यवस्थेची वैशिष्ट्य लिहा ?

किंवा

गुण. 10

पंचायत राज व्यवस्थेची ऐतिहासिक पार्श्वभूमी लिहा ?

Q.2) पंचायत राज व्यवस्थेत महिलांचा सहभाग लिहा ?

किंवा

गुण. 10

जिल्हा परिषदेची रचना अधिकार व कार्य लिहा ?

Q.3) ग्रामपंचायतीची रचना अधिकार व कार्य लिहा ?

किंवा

गुण. 10

पंचायत राज व्यवस्थेचे मूल्यमापन करा ?

Q.4) 73 व्या संविधान दुरुस्तीचे महत्व लिहा ?

किंवा

गुण. 05

74 व्या संविधान दुरुस्तीचे महत्व लिहा ?



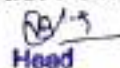
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College Washim Dist. Washim
Department of Political Science**

(Certificate course in Panchayat Raj System in Maharashtra)

Result Session -2021-2022

Sr.No.	Name of the Student	Marks Obtained out of 850
01	SURAJ ANAND JADHAV	40
02	DIPAK BALAJI KOKARE	41
03	PAWAN SUDAM CHAWALE	41
04	KU. VIDYA SUBHAS CHAWALE	38
05	KU. JAYSHRI KAILAS KAMBALE	48
06	MANOJ PRAKASH KAMBALE	48
07	SHRIKRISHANA WAGHMARE	32
08	KU. SNHAL BAMDU TUPSANDE	36
09	KU. SUJATA RAMESH KHADASE	36
10	KU. ROSHANI SANTOSH DUBE	40
11	AJAY LAXMAN NAIK	48
12	RIYAZ SUBHAN NAURANGABADI	43
13	KU. PRIYANKA DINKAR INGALE	48
14	KU. RESHMA ASHOL INGALE	40
15	GAJANAN JYOTISING BHURKADE	40
16	VISHAL VASANTA PAWAR	41
17	MAHADEV SUBHAS UGALE	43
18	KU. SUPRIYA SURESH WANKHADE	42
19	LAXMAN VIJAY PAWAR	42
20	KU. SANJANA GOPAL MORE	43

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**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim
Department of Political Science**

(Certificate course in Panchayat Raj System in Maharashtra)

Report on certificate Course

Session-2021-2022


In the Academic Session 2021-2022 Certificate course programme on Certificate course in Panchayat Raj System in Maharashtra was conducted in the Department of Public Administration. Twenty students were admitted for this certificate course. Through this course, the students got full knowledge of what rural local self-government organizations are, who they have to do, how their leadership develops and we also have the opportunity to lead. Assessment was done in the form of presentation and test exam.

The list of students for certificate course as below.

Sr.No.	Name of the students	Class	Signature of Student
01	SURAJ ANAND JADHAV	B.A. III	सुरज जाधव
02	DIPAK BALAJI KOKARE	B.A. T.Y.	Dipak Kokare
03	PAWAN SUDAM CHAWALE	B.A. T.Y.	Pawan
04	KU. VIDYA SUBHAS CHAWALE	B.A. III	Vidya
05	KU. JAYSHRI KAILAS KAMBALE	B.A. III	Jayshri
06	MANOJ PRAKASH KAMBALE	B.A. III	Manoj
07	SHRIKRISHANA WAGHMARE	B.A. T.Y.	Waghmare
08	KU. SNHAL BAMDU TUPSANDE	B.A. T.Y.	Snhal
09	KU. SUJATA RAMESH KHADASE	B.A. T.Y.	Sujata
10	KU. ROSHANI SANTOSH DUBE	B.A. III	Roshani
11	AJAY LAXMAN NAIK	B.A. III	Ajay
12	RIYAZ SUBHAN NAURANGABADI	B.A. III	Riyaz
13	KU. PRIYANKA DINKAR INGALE	B.A. III	Priyanka
14	KU. RESHMA ASHOL INGALE	B.A. III	Reshma
15	GAJANAN JYOTISING BHURKADE	B.A. III	Gajanan
16	VISHAL VASANTA PAWAR	B.A. III	Vishal
17	MAHADEV SUBHAS UGALE	B.A. III	Mahadev
18	KU. SUPRIYA SURESH WANKHADE	B.A. III	Supriya
19	LAXMAN VIJAY PAWAR	B.A. III	Laxman
20	KU. SANJANA GOPAL MORE	B.A. III	Sanjana

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॥ आनो भद्रा क्रतवो यन्तु विश्वतः ॥

Affiliated to SantGadge Baba Amravati University, Amravati
PRABHU SHRI RAMCHANDRA SHIKSHAN PRASARAK MANDAL,
TONGGAON SANCHALIT

**MATOSHRI SHANTABAI GOTE ARTS, COMM. & SCIENCE
COLLEGE, WASHIM DIST. WASHIM, MAHARASHTRA**

Certificate Course in Panchayati Raj System
Organized by Department of Political Science

CERTIFICATE OF COMPLETION

SESSION-2021-22

THIS IS TO CERTIFY THAT MR. / MRS./KU.. Ku. Sanjana Gopal
More OF political science DEPARTMENT HAS SUCCESSFULLY

COMPLETED DIPLOMA /CERTIFICATE COURSE ENTITLED CERTIFICATE COURSE IN
PANCHAYATI RAJ SYSTEM.

Ser...

Course Co-Ordinator

Ser...

HON

Ser...

Officiating Principal
Matoshri Shantabai Gote Arts
& Sci College Washim
Principal

Prabhu Shri Ramchandra Shikshan Prasarak Mandal Tondgaon's
Affiliated to Sant Gadge Baba Amravati University, Amravati

Matoshri Shantabai Gote Art's, Commerce & Science College, Washim

Physics Department



Add on /Certificate Course Certificate Course in Laboratory Skill Development

Session :- 2021-22

To
The Principal,
Matoshri Shantabai Gote Arts,com.& Science
College Washim Dist.Washim

Applicant: Prof.Anil Thakare , Department of Physics

Subject: Proposal for Certificate course in Laboratory Skill Development for the session
2021-2022

Respected Sir,

With reference to above mentioned subject, I am submitting herewith the proposal to conduct Certificate course in Laboratory Skill Development by the department of Physics of Our College. This course will be helpful to open new conceptual ideas and practical knowledge about the experimental skills in physics, among the Undergraduate students of our college. Hope you will consider my application and I kindly request you to sanction the same.


Yours Faithfully

Head, Dept. of Physics

Date: 03/01/2022

Place : Washim

Encl:

1. Proposal
2. Curriculum & Design for the Course



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim Dist. Washim
Proposal for Conducting Short Term Certificate Courses

1. Basic information about the applicant Department

- I. Name of the College : Matoshri Shantabai Gote Arts, com. & Science
College Washim Dist. Washim
- II. Complete Postal : Near Water tank, Hingoli Road, Washim
Address of College : Dist. Washim Pin-444505
- III. Name of Department : Physics

2. Details of Course Proposed :

- I. Name of the course : Certificate course in Laboratory Skill
Development
- II. Target Group : Undergraduate Students
- III. Duration of the Course: 30 Hrs.
- IV. Medium of Instruction: English
- V. No of Candidates to be
Admitted : 15 (Fifteen)

3. Details of the Faculty

- I. Whether College has any
Degree/ Diploma related to the
Proposed course : YES (UG Degree in B.Sc. Offers
Physics as elective Subject)
- II. Whether the course is
Prepared by Experts from
related field : YES (By Departmental Faculty)



III. Information of course Coordinator (To be appointed for the course)

Name	Department	Qualification	Experience
Prof.Anil Thakare	Physics	M.Sc,Physics,B.Ed	

IV. Information of Faculty Members (To be appointed for the course):(if any)

Sr.No	Name of the Faculty Member	Qualification	Experience
01	Prof.Anil Thakare	M.Sc,Physics,B.Ed	

4. Details of the Physical Infrastructure Needed /Available for the Course:

- I. Classroom : Available
- II. Books /Reading Material : Yes available in the Central Library of the College
- III. Equipments : All the necessary equipments required for the course are available
- IV.Any other : The college has its own computer Laboratory with Internet connection.

Signature of the Course Coordinator

Signature of the Head of Department



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim
Department of Physics

(Certificate course in Laboratory Skill Development)

Certificate Course
Syllabus
2021 -2022

"LABORATORY SKILL DEVELOPMENT"

THEORY

Basics of fluorescent tubes, role of choke and starter, Soldering Materials and Gun, Functions on front panel of Multimeters and Basic Principles involved. Concept of L, C and R and its measurement using LCR meter, Dielectric Loss, Ganged Capacitor, Potentiometers, Transistor Oscillator, AF/RF Generator, Block Diagram study of CRO (Various Functions), Applications of CRO for measurement of frequency, phase and voltage, component testing etc.

PRACTICAL

1. Assemble and test-operate a fluorescent tube.
2. Solder given components on given training board.
3. Measurement of resistance, capacitance, frequency, current and voltage (d.c. & a.c.) using digital and analogue multimeters.
4. Testing a transistor and p-n junction diode using multimeters (D & A).
5. Fault finding (open circuit/short circuit) in given electrical and electronic networks using multimeter.
6. To study loading of multimeter (D & A) with respect to other voltmeters.
7. Measurement of impedance of given material sample at different frequencies using an LCR meter and measurement of L, C and R.
8. Study of AF/RF Generator employing it with (1) a series resonant circuit and (2) Head Phone
9. To determine voltage sensitivity of deflection plates of CRO



10. To obtain stable wave forms for a.c. signals of varying frequencies
11. To compare two a.c. signals on CRO by studying Lissajou's Figures
12. To determine Phase of given signal on CRO
13. Measurement of voltage on CRO

References:

1. Course work Manual for theory 2. Course work manual for practical
3. Manual for given CRO
4. Manual for LCR meter
5. Manual for AF/RF Generator
6. Basic Electronics: Thereja
7. Integrated Electronics: Millman and Halkias 8. Practical Physics: D. P. Khandelwal
9. Electronic instrumentation & measurement techniques: W.D.Cooper
10. Basic Electronics :McGraw Hill

Scheme of Examination: 50 Marks

1. Discussion Session :- Duration 1 hours
2. Presentation- 2 hours


Head Dept. of Physics



THEORY

Topic-I	(Assembling a tube light)	(90 min)
Topic –II	(Soldering Techniques)	(90 min)
Topic-III	(Introduction to Digital and Analogue Multimeter)	(90 min)
Topic-IV	(Introduction to LCR meter)	(90 min)
Topic-V	(Introduction to AF/RF Signal Generator)	(90 min)
Topic – VI	(Introduction to Cathode Ray Oscilloscope).	(90 min)

PRACTICAL

Topic-I	(Assembling a tube light)	(180 min)
Topic – II	(Soldering Techniques)	(180 min)
Topic-III	(Introduction to LCR meter)	(180 min)
Topic-IV	(Introduction to AF/RF Signal Generator)	(180 min)
Topic –V	(Introduction to Digital and Analogue Multimeter)	(180 min)
Topic-VI	(Introduction to Cathode Ray Oscilloscope)	(180 min)
Topic-VII	(Introduction to Cathode Ray Oscilloscope)	(180 min)

Total:-30 Hours



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim
Department of Physics

(Certificate course in Laboratory Skill Development)

Certificate Course
Syllabus
2021 -2022

Course Name	Name of Paper	Lectures / Week	Total No. Of Lectures	C.A.	E.S.E.	Total Marks
Certificate Course	Laboratory Skill Development	06	40	15	35	50


HOD


I/C Principal

Officiting Principal
Matoshri Shantabai Gote Arts
Commerce College, Washim



Matoshri Shantabai Gote Arts Commerce and Science

College Washim Dist. Washim

Department of Physics


(Certificate course in Laboratory Skill Development)

Date :

Notice

All the students of B.Sc.I, II & III Year students are hereby informed that the department of Physics is going to organize an add-on course under the title stated above .Students willing to join the course register their names with the teacher's in charge.


Head Dept. of Physics


Principal
Officiting Principal
Matoshri Shantabai Gote Arts
Com.& Sci College, Washim




**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**

Department of Physics

(Certificate course in Laboratory Skill Development)

List of Admitted Students - 2021-2022

Sr.No.	Name of the students	Class
01	Subodh Sadanad Ingole	B.Sc.III
02	Gauri Mahadeo Wath	B.Sc.III
03	Ashish Vijay Bhagat	B.Sc.III
04	Santosh Prakash Khandare	B.Sc.III
05	Arfin BanoMoin Najer	B.Sc.III
06	Ajay Mobasing Rathod	B.Sc.III
07	Shivani Mahadev Sudke	B.Sc.III
08	Manisha Eknath Harimkar	B.Sc.III
09	Prajakta Sanjay Sartape	B.Sc.III
10	Hujefa Fatema Abdul Wahed	B.Sc.III
11	Sonali Balaj Gade	B.Sc.III
12	Rahul Ravi Raut	B.Sc.III
13	Shital Mohan Khadse	B.Sc.III
14	Akshay Vishnu Katare	B.Sc.III
15	Gaytri Vasanta Nikam	B.Sc.III


Head Dept.of Physics



**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim
Department of Physics**

(Certificate course in Laboratory Skill Development)

Attendance
Session-2021-2022

Sl. No.	Name of the students	Day & Month March 2022									
		02	03	04	05	07	08	09	10	11	12
1	Subodh Sadanad Ingole	P	P	P	P	P	P	P	P	P	A
2	Gauri Mahadeo Wath	A	P	P	P	P	P	P	P	P	P
3	Ashish Vijay Bhagat	P	P	P	P	P	P	P	P	P	P
4	Santosh Prakash Khandare	P	P	P	P	P	P	P	P	P	P
5	Arfin BanoMoin Najer	P	P	P	P	P	P	P	P	P	P
6	Ajay Mobasing Rathod	P	P	P	P	P	P	P	P	P	P
7	Shivani Mahadev Sudke	P	P	P	P	P	P	P	P	P	P
8	Manisha Eknath Harimkar	P	P	P	P	P	P	P	P	P	P
9	Prajakta Sanjay Sartape	P	P	P	P	P	P	P	P	P	P
10	Hujefa Fatema Abdul Wahed	P	A	P	P	P	P	A	P	P	P
11	Sonali Balaj Gade	P	P	P	P	P	P	P	P	P	P
12	Rahul Ravi Raut	P	P	P	P	P	P	P	P	P	P
13	Shital Mohan Khadse	P	P	P	P	P	P	P	P	P	P
14	Akshay Vishnu Katare	P	P	P	P	P	P	P	P	A	P
15	Gaytri Vasanta Nikam	P	P	P	P	P	P	P	P	P	P

Anura
Head Dept. of Physics



**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**

Department of Physics

(Certificate course in Laboratory Skill Development)

Attendance

Session-2021-2022

Sr. No	Name of the students	Day & Month <i>March</i>									
		14	15	16	17	19	21	22	23	24	25
01	Subodh Sadanad Ingoie	P	P	A	P	P	P	P	P	A	P
02	Gauri Mahadeo Wath	P	P	P	P	P	P	P	P	P	P
03	Ashish Vijay Bhagat	P	P	P	P	P	P	P	P	P	P
04	Santosh Prakash Khandare	P	P	P	P	P	P	P	P	P	P
05	Arfin BanoMoin Najer	P	P	P	P	P	P	P	P	P	P
06	Ajay Mobasing Rathod	P	P	P	P	P	P	P	P	P	P
07	Shivani Mahadev Sudke	P	P	P	P	P	P	P	P	P	P
08	Manisha Eknath Harimkar	P	P	P	P	P	P	P	P	P	P
09	Prajakta Sanjay Sartape	P	P	P	P	P	P	P	P	P	P
10	Hujefa Fatema Abdul Wahed	P	P	P	P	P	P	P	P	P	P
11	Sonali Balaj Gade	P	P	P	P	P	P	A	P	P	P
12	Rahul Ravi Raut	P	P	P	P	P	P	P	P	P	A
13	Shital Mohan Khadse	P	P	P	P	P	P	P	P	P	A
14	Akshay Vishnu Katore	P	P	P	P	P	P	P	P	P	P
15	Gaytri Vasanta Nikam	P	P	A	P	P	P	P	P	P	P



Anwar
Head Dept. of Physics

Matoshri Shantabai Gote Arts Commerce and Science

College Washim Dist. Washim

Department of Physics

(Certificate course in Laboratory Skill Development)

Attendance

Session-2021-2022

Sr. No	Name of the students	Day & Month March & April									
		26	28	29	30	31	01	04	05	06	07
01	Subodh Sadanad Ingole	P	P	P	P	P	P	P	P	A	P
02	Gauri Mahadeo Wath	P	P	P	P	P	P	P	P	P	P
03	Ashish Vijay Bhagat	P	P	P	P	P	P	P	P	P	P
04	Santosh Prakash Khandare	P	P	P	P	P	P	P	P	P	P
05	Arfin BanoMoin Najer	P	P	P	P	P	P	P	P	P	P
06	Ajay Mobasing Rathod	P	P	P	P	P	P	P	P	P	P
07	Shivani Mahadev Sudke	P	P	P	P	P	P	P	P	P	P
08	Manisha Eknath Harimkar	P	P	P	A	P	P	P	P	P	P
09	Prajakta Sanjay Sartape	P	P	P	P	P	P	P	P	P	P
10	Hujefa Fatema Abdul Wahed	P	P	P	P	P	P	P	P	P	P
11	Sonali Balaj Gade	P	P	P	P	P	P	P	P	P	P
12	Rahul Ravi Raut	P	P	P	P	P	P	P	P	P	P
13	Shital Mohan Khadse	P	P	P	P	P	P	P	P	P	P
14	Akshay Vishnu Katore	P	P	P	P	P	A	P	P	P	P
15	Gaytri Vasanta Nikam	P	P	P	P	P	P	P	P	P	P



Head Dept. of Physics

**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim
Department of Physics**

(Certificate course in Laboratory Skill Development)

Result Session -2021-2022

Sr.No.	Name of the Student	Marks Obtained out of 150
01	Subodh Sadanad Ingole	41
02	Gauri Mahadeo Wath	43
03	Ashish Vijay Bhagat	42
04	Santosh Prakash Khandare	41
05	Arfin BanoMoin Najer	47
06	Ajay Mobasing Rathod	44
07	Shivani Mahadev Sudke	40
08	Manisha Eknath Harimkar	41
09	Prajakta Sanjay Sartape	43
10	Hujefa Fatema Abdul Wahed	46
11	Sonali Balaj Gade	41
12	Rahul Ravi Raut	40
13	Shital Mohan Khadse	43
14	Akshay Vishnu Katare	44
15	Gaytri Vasanta Nikam	47




Head Dept. of Physics

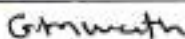



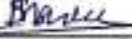



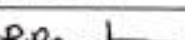

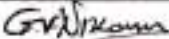
**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim
Department of Physics**

(Certificate course in Laboratory Skill Development)

**Report on certificate Course
Session-2021-2022**

In the Academic Session 2021-2022 Certificate course programme on Certificate course in Laboratory Skill Development was conducted in the Department of Physics. Twenty students were admitted for this certificate course. Through this course students get knowledge about various techniques of Laboratory Skill in Physics. Assessment was done in the form of Discussion and Presentation.

The list of students for certificate course as below.

Sr.No.	Name of the students	Class	Signature
01	Subodh Sadanad Ingole	B.Sc.III	
02	Gauri Mahadeo Wath	B.Sc.III	
03	Ashish Vijay Bhagat	B.Sc.III	
04	Santosh Prakash Khandare	B.Sc.III	
05	Arfin BanoMoin Najer	B.Sc.III	
06	Ajay Mobasing Rathod	B.Sc.III	
07	Shivani Mahadev Sudke	B.Sc.III	
08	Manisha Eknath Harimkar	B.Sc.III	
09	Prajakta Sanjay Sartape	B.Sc.III	
10	Hujefa Fatema Abdul Wahed	B.Sc.III	
11	Sonali Balaj Gade	B.Sc.III	
12	Rahul Ravi Raut	B.Sc.III	
13	Shital Mohan Khadse	B.Sc.III	
14	Akshay Vishnu Katore	B.Sc.III	
15	Gaytri Vasanta Nikam	B.Sc.III	


Officiting Principal
Matoshri Shantabai Gote Arts
& Sci College, Washim




Head Dept. of Physics



॥ आनो भद्रा क्रतवो यन्तु विश्वतः ॥

Affiliated to SantGadge Baba Amravati University, Amravati
PRABHU SHRI RAMCHANDRA SHIKSHAN PRASARAK MANDAL,

TONDGAON SANCHALIT

**MATOSHRI SHANTABAI GOTE ARTS, COMM. & SCIENCE
COLLEGE, WASHIM DIST. WASHIM, MAHARASHTRA**

Certificate Course in Laboratory Skill Development

Organized by Department of Physics

CERTIFICATE OF COMPLETION

SESSION-2021-22

THIS IS TO CERTIFY THAT MR. / MRS./KU.. Ku. Gauri Mahadeo

Wath OF Physics DEPARTMENT HAS SUCCESSFULLY

COMPLETED DIPLOMA /CERTIFICATE COURSE ENTITLED CERTIFICATE COURSE IN

LABORATORY SKILL DEVELOPMENT

[Signature]

Course Co-Ordinator

[Signature]

HOD

[Signature]
Officiating Principal
Matoshri Shantabai Gote Arts
College, Washim
Principal

Prabhu Shri Ramchandra Shikshan Prasarak Mandal Tondgaon's

Affiliated to Sant Gadge Baba Amravati University, Amravati

Matoshri Shantabai Gote Art's, Commerce & Science College, Washim

Marathi Department



Add on /Certificate Course

**Certificate Course in Personality Development
& Effective Communication Skill in Marathi**

Session :- 2021-22

To

The Principal,
Matoshri Shantabai Gote Arts,com.& Science
College Washim Dist.Washim

Applicant: Dr. V.N.Lande ,Head, Department of Marathi

Subject: Proposal for Certificate course in Personality Development & Effective
Communication Skill in Marathi for the session
2021-2022

Respected Sir,

With reference to above mentioned subject, I am submitting herewith the proposal to conduct Certificate course in Personality Development & Effective Communication Skill in Marathi by the department of Marathi of Our College. This course will be helpful to open new conceptual ideas and practical knowledge about the study for Personality Development & Effective Communication Skill in Marathi, among the undergraduate students of our college.

Hope you will consider my application and I kindly request you to sanction the same.

Yours Faithfully

(Dr.V.N.Lande)

Head,Dept.of Marathi

Head

Dept. of Marathi

Matoshri Shantabai Gote

Arts,com.& Sci. College, Washim

Date: 03/01/2022

Place : Washim

Encl:

1. Proposal
2. Curriculum & Design for the Course



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim Dist.Washim
Proposal for Conducting Short Term Certificate Courses

1.Basic information about the applicant Department

- I. Name of the College : Matoshri Shantabai Gote Arts,com.& Science
College Washim Dist.Washim
- II. Complete Postal : Near Water tank,Hingoli Road,Washim
Address of College : Dist.Washim Pin-444505
- III.Name of Department : Marathi

2.Details of Course Proposed :

- I.Name of the course :Personality Development & Effective
Communication Skill in Marathi
- II. Target Group :Undergraduate Students
- III.Duration of the Course : 32 Hrs.
- IV.Medium of Instruction : Marathi
- V.No of Candidates to be
Admitted : 20 (Twenty)

3.Details of the Faculty

- I. Whether College has any
Degree/ Diploma related to the
proposed course : YES (UG Degree in B.A. Offers
Marathi as elective Subject)
- II. Whether the course is
Prepared by Experts from
related field : YES (By Departmental Faculty)



III. Information of course Coordinator (To be appointed for the course)

Name	Department	Qualification	Experience
Dr. V.N.Lande	Marathi	M.A.B.ed,NET,SET, Ph.D	15 yrs.

IV. Information of Faculty Members (To be appointed for the course):(if any)

Sr.No	Name of the Faculty Member	Qualification	Experience
01	Dr. V.N.Lande	M.A.B.ed,NET,SET, Ph.D	15 yrs.

4. Details of the Physical Infrastructure Needed /Available for the Course :

- I. Classroom : Available
- II. Books /Reading Material : Yes available in the Central Library of the College
- III. Equipments : All the necessary equipments required for the course are available
- IV.Any other : The college has its own computer Laboratory with Internet connection.


Signature of the Course Coordinator

Head
Deptt. of Marathi
Matoshri Chantabai Gote
Arts, Comm. & Sci. College, Washim


Signature of the Head of Department

Head
Deptt. of Marathi
Matoshri Chantabai Gote
Arts, Comm. & Sci. College, Washim

Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim
Department of Marathi

(Personality Development & Effective Communication Skill in Marathi)

Certificate Course
Syllabus
2021 -2022

Unit –I : Personality Development

Soft Skills for Leadership and Team Management Qualities of a Good Leader

1. Leadership Style
2. Decision Making
3. Intrapersonal Skills
4. Problem Solving
5. Critical Thinking Negotiation Skills

Unit –II: Communication Skill

1. Non-Verbal Communication
2. Verbal Communication

Unit-III : Effective Communication skill in Marathi

1. Oral Skill
2. Writing Skill
3. Reading Skill
4. Listening Skill

Pattern Of Question Paper

Written Exam -35 Marks

Internal Assessment -15 (Assignment -05 Marks ,Seminar-10 Marks)

Medium of Course –Marathi

Course Duration -32 Hours (40Periods-1 periods 48 minutes)



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim
Department of Marathi

(Personality Development & Effective Communication Skill in Marathi)

Certificate Course
Syllabus
2021 -2022

Cour se Nam e	Name of Paper	Lectu res / Week	Total No. Of Lectures	C.A.	E.S.E.	Total Mark s
Certificate Course	Personality Development & Effective Communicatio n Skill in Marathi	06	40	15	35	50


HOD
Deptt. of Marathi
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim


I/C Principal
Officiating Principal
Matoshri Shantabai Gote Arts
Com. & Sci. College, Washim



**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist.Washim**

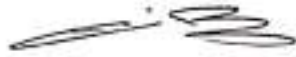
Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in Marathi)

Date :

सुचना

B.A.भाग I, II आणि III वर्गाच्या सर्व विद्यार्थ्यांना सुचित करण्यात येते की, शैक्षणिक सत्र 2021 -2022 पासून आपल्या महाविद्यालयातील मराठी विभागाच्या वतीने वर नमूद केलेल्या शीर्षकाखाली एक ऍड-ऑन कोर्स आयोजित केला जाणार आहे, जे विद्यार्थ्यांनी अभ्यासक्रमात सहभागी होण्यास इच्छुक आहेत त्यांनी प्रभारी शिक्षकांकडे त्यांची नावे नोंदवावी. यशस्वीपणे कोर्स पूर्ण करणाऱ्या विद्यार्थ्यांना प्रमाणपत्र दिले जाईल याची नोंद घ्यावी.



Head Dept. of Marathi

Head

Dept. of Marathi

Matoshri Shantabai Gote

Arts, Com. & Sci. College, Washim



Officiating Principal

Matoshri Shantabai Gote Arts
Com. & Sci. College, Washim



Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim


Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in
Marathi)

List Of Admitted Students - 2021 - 2022

Sr.No.	Name of the students	Class
01	Suraj Aanda Jadhav	B.A.III
02	Deepak Balaji Kokre	B.A.III
03	Pawan Sudam Chawale	B.A.III
04	Vidya Subhash Chawale	B.A.III
05	Jayshree Kailas Kamble	B.A.III
06	Asif Ramzan Bhawaniwale	B.A.III
07	Snehal Bandu Tupsande	B.A.III
08	Hanif Ismail Bhawaniwale	B.A.III
09	Sagar Dagdu Pattebahadur	B.A.III
10	Roshni Santosh Dube	B.A.III
11	Sanghpal Abhiman Pattebahadur	B.A.III
12	Riyaz Shubhan Naurangabadi	B.A.III
13	Ravindra Sahebrao Ingole	B.A.III
14	Poonam Namdev Shirsat	B.A.III
15	Vishal Dilip Shirsat	B.A.III
16	Sujal Gajanan Ingole	B.A.III
17	Ajit Gajanan Ingole	B.A.III
18	Pratibha Bhimrao Kamble	B.A.III
19	Nitesh Nirakar Satpute	B.A.III
20	Abhijit Gajanan Pattebahadur	B.A.III




Head Dept. of Marathi
Head
Dept. of Marathi
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim

Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in
Marathi)

Attendance Session-2021-2022

Sr. No	Name of the students	Date &Month									
		07/03/21	08/03/21	09/03/21	10/03/21	11/03/21	12/03/21	14/03/21	15/03/21	17/03/21	19/03/21
01	Suraj Aanda Jadhav	P	P	P	A	A	P	P	P	P	P
02	Deepak Balaji Kokre	P	A	P	P	P	A	P	A	P	P
03	Pawan Sudam Chawale	A	P	P	A	P	P	A	P	A	P
04	Vidya Subhash Chawale	P	A	P	P	A	P	P	A	P	P
05	Jayshree Kailas Kamble	P	P	A	P	A	P	A	P	A	A
06	Asif Ramzan Bhawaniwale	P	P	A	A	P	P	P	A	P	A
07	Snehal Bandu Tupsande	P	P	P	P	P	A	P	P	P	P
08	Hanif Ismail Bhawaniwale	P	P	P	P	P	A	P	P	P	P
09	Sagar Dagdu Pattebahadur	A	P	P	A	P	P	A	P	A	P
10	Roshni Santosh Dube	P	A	P	P	A	P	A	A	A	P
11	Sanghpal Abhiman Pattebahadur	P	A	A	A	P	P	P	A	P	P
12	Riyaz Shubhan Naurangabadi	A	P	P	P	A	P	P	P	A	P
13	Ravindra Sahebrao Ingole	P	P	P	P	P	P	A	P	P	P
14	Poonam Namdev Shirsat	A	P	P	A	P	P	P	A	A	P
15	Vishal Dilip Shirsat	P	P	A	P	P	A	P	P	A	P
16	Sujal Gajanan Ingole	P	A	P	P	A	P	P	A	A	A
17	Ajit Gajanan Ingole	P	A	A	P	P	A	P	A	P	P
18	Pratibha Bhimrao Kamble	P	P	A	P	P	A	P	P	P	P
19	Nitesh Nirakar Satpute	A	P	P	A	P	P	P	P	A	P
20	Abhijit Gajanan Pattebahadur	P	A	P	P	A	P	A	P	P	A



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Deptt. of Marathi
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim

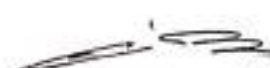
**Matoshri Shantabai Gote Arts Commerce and
Science College Washim Dist. Washim**
Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in
Marathi)

Attendance Session-2021-2022

Sr. No	Name of the students	Date & Month										
		21 ⁰³ ₂₂	22 ⁰³ ₂₂	23 ⁰³ ₂₂	24 ⁰³ ₂₂	25 ⁰³ ₂₂	26 ⁰³ ₂₂	28 ⁰³ ₂₂	29 ⁰³ ₂₂	30 ⁰³ ₂₂	31 ⁰³ ₂₂	
01	Suraj Aanda Jadhav	P	P	^	P	^	P	P	P	^	P	
02	Deepak Balaji Kokre	^	P	P	^	P	P	^	P	P	^	
03	Pawan Sudam Chawale	P	P	^	P	^	P	P	^	P	P	
04	Vidya Subhash Chawale	P	^	P	^	P	P	^	P	^	P	
05	Jayshree Kailas Kamble	P	P	^	P	P	^	P	P	P	^	
06	Asif Ramzan Bhawaniwale	^	P	P	P	^	P	P	P	^	P	
07	Snehal Bandu Tupsande	P	P	^	P	P	P	^	P	P	^	
08	Hanif Ismail Bhawaniwale	^	P	P	P	^	P	P	^	P	P	
09	Sagar Dagdu Pattebahadur	P	^	P	^	P	P	P	^	P	P	
10	Roshni Santosh Dube	^	P	P	P	^	P	P	^	P	P	
11	Sanghpal Abhiman Pattebahadur	P	P	^	P	P	^	P	P	^	P	
12	Riyaz Shubhan Naurangabadi	P	^	P	^	P	P	^	P	^	P	
13	Ravindra Sahebrao Ingole	P	^	P	P	P	^	P	^	P	P	
14	Poonam Namdev Shirsat	^	P	P	^	^	P	P	P	^	P	
15	Vishal Dilip Shirsat	P	P	^	P	P	^	P	P	P	P	
16	Sujal Gajanan Ingole	P	^	P	P	P	P	^	P	^	P	
17	Ajit Gajanan Ingole	^	P	P	^	P	^	P	P	P	^	
18	Pratibha Bhimrao Kamble	P	P	^	P	P	P	^	P	P	P	
19	Nitesh Nirakar Satpute	^	P	P	^	P	P	P	^	P	P	
20	Abhijit Gajanan Pattebahadur	P	^	P	P	^	P	^	P	P	P	




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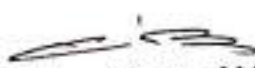
Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in
Marathi)

Attendance Session-2021-2022

Sr. No	Name of the students	Date & Month									
		01-04-22	04-04-22	05-04-22	06-04-22	07-04-22	08-04-22	09-04-22	11-04-22	12-04-22	13-04-22
01	Suraj Aanda Jadhav	P	A	P	A	P	P	P	A	P	P
02	Deepak Balaji Kokre	A	P	P	P	A	P	P	P	A	P
03	Pawan Sudam Chawale	P	P	A	P	P	A	P	P	P	A
04	Vidya Subhash Chawale	A	P	P	P	P	P	A	P	A	P
05	Jayshree Kailas Kamble	P	P	A	P	P	A	P	A	P	A
06	Asif Ramzan Bhawaniwale	A	P	P	A	P	P	P	A	P	P
07	Snehal Bandu Tupsande	P	A	P	P	A	P	P	P	P	A
08	Hanif Ismail Bhawaniwale	P	P	P	A	P	P	A	P	A	P
09	Sagar Dagdu Pattebahadur	A	P	A	P	P	P	P	A	P	A
10	Roshni Santosh Dube	P	A	P	A	P	P	P	A	P	P
11	Sanghalpal Abhiman Pattebahadur	P	P	P	P	A	P	A	P	P	P
12	Riyaz Shubhan Naurangabadi	A	P	P	A	P	P	P	A	P	P
13	Ravindra Sahebrao Ingole	P	A	A	P	P	A	P	P	A	P
14	Poonam Namdev Shirsat	P	P	A	P	P	P	A	A	P	P
15	Vishal Dilip Shirsat	A	P	P	A	P	P	A	P	P	A
16	Sujal Gajanan Ingole	P	P	A	P	P	P	A	P	P	P
17	Ajit Gajanan Ingole	A	P	P	A	P	P	A	A	A	P
18	Pratibha Bhimrao Kamble	P	P	P	P	P	P	P	A	P	P
19	Nitesh Nirakar Satpute	A	P	P	A	P	P	P	P	A	P
20	Abhijit Gajanan Pattebahadur	P	A	P	P	A	P	A	P	P	P




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Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in
Marathi)

Attendance Session-2021-2022

Sr. No	Name of the students	Date & Month									
		16-04-22	18-04-22	19-04-22	20-04-22	21-04-22	22-04-22	23-04-22	25-04-22	26-04-22	27-04-22
01	Suraj Aanda Jadhav	P	A	P	P	P	A	P	P	A	P
02	Deepak Balaji Kokre	P	P	A	P	A	P	P	A	P	P
03	Pawan Sudam Chawale	A	P	P	P	P	P	A	P	A	P
04	Vidya Subhash Chawale	P	P	A	P	P	A	P	P	A	P
05	Jayshree Kailas Kamble	P	A	P	P	P	P	A	P	P	A
06	Asif Ramzan Bhawaniwale	P	P	A	P	A	P	P	A	P	A
07	Snehal Bandu Tupsande	A	P	P	P	A	P	P	A	P	P
08	Hanif Ismail Bhawaniwale	P	A	P	P	P	A	P	P	A	P
09	Sagar Dagdu Pattebahadur	P	P	A	P	P	A	P	P	A	P
10	Roshni Santosh Dube	P	A	P	P	P	A	P	A	P	P
11	Sanghpal Abhiman Pattebahadur	A	P	P	P	A	P	P	P	A	P
12	Riyaz Shubhan Naurangabadi	P	P	P	P	A	P	P	A	P	P
13	Ravindra Sahebrao Ingole	P	P	A	P	P	P	A	P	P	A
14	Poonam Namdev Shirsat	A	P	P	P	P	P	A	P	A	P
15	Vishal Dilip Shirsat	A	P	P	P	A	P	P	A	P	P
16	Sujal Gajanan Ingole	P	P	A	P	P	A	P	P	P	P
17	Ajit Gajanan Ingole	A	P	P	A	P	P	A	P	P	P
18	Pratibha Bhimrao Kamble	A	P	P	P	A	P	P	A	P	P
19	Nitesh Nirakar Satpute	P	P	P	A	P	P	A	P	P	P
20	Abhijit Gajanan Pattebahadur	A	P	P	P	A	P	P	A	P	A




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**Matoshri Shantabai Gote Arts Commerce and
Science College Washim Dist. Washim**
Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill
in Marathi)

Model Question Paper

SHORT TERM COURSE

(Certificate course in Personality Development & Effective Communication Skill
in Marathi)

प्रश्नपत्रिका

गुण - 35

वेळ - 1.30 तास

सूचना - सर्व प्रश्न सोडविणे अनिवार्य आहे.

- | | | |
|-------------|---|--------|
| प्रश्न १ ला | प्रभावी व्यक्तिमत्व विकासात नेतृत्व गुणाचे महत्त्व स्पष्ट करा.
किंवा
व्यक्तिमत्व विकासात संवाद कौशल्याचे महत्त्व सांगा.
शब्दिक संभाषण या विषयावर थोडक्यात माहिती लिहा. | 10 गुण |
| प्रश्न २ रा | किंवा
वाचन कौशल्य म्हणजे काय ते सांगून वाचन कौशल्याविषयी थोडक्यात
माहिती द्या. | 10 गुण |
| प्र. ३ रा | लेखन कौशल्य म्हणजे काय ते सांगून लेखन कौशल्याबाबत सविस्तर
माहिती लिहा. | 10 गुण |
| प्र. ४ था | किंवा
मराठी भाषेतील विविध भाषिक कौशल्यांचा परिचय करून द्या
श्रवण कौशल्य म्हणजे काय ते सांगून श्रवणकौशल्यावर परिणाम करणारे
घटक स्पष्ट करा. | 05 गुण |
| | किंवा
संग्रहण कौशल्याचे प्रकार लिहा. | |



**Matoshri Shantabai Gote Arts Commerce and
Science College Washim Dist. Washim**

Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in
Marathi)

Result Session -2021-2022

Sr.No.	Name of the Student	Marks Obtained out of 50
01	Suraj Aanda Jadhav	35
02	Deepak Balaji Kokre	32
03	Pawan Sudam Chawale	32
04	Vidya Subhash Chawale	30
05	Jayshree Kailas Kamble	34
06	Asif Ramzan Bhawaniwale	38
07	Snehal Bandu Tupsande	34
08	Hanif Ismail Bhawaniwale	28
09	Sagar Dagdu Pattebahadur	28
10	Roshni Santosh Dube	40
11	Sanghpal Abhiman Pattebahadur	34
12	Riyaz Shubhan Naurangabadi	32
13	Ravindra Sahebrao Ingoie	26
14	Poonam Namdev Shirsat	36
15	Vishal Dilip Shirsat	34
16	Sujal Gajanan Ingoie	32
17	Ajit Gajanan Ingoie	30
18	Pratibha Bhimrao Kamble	38
19	Nitesh Nirakar Satpute	34
20	Abhijit Gajanan Pattebahadur	36



Head Dept. of Marathi
Head
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Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim



Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Marathi

(Certificate course in Personality Development & Effective Communication Skill in
Marathi)

Report on certificate Course

Session-2021-2022

In the Academic Session 2021-2022 Certificate course programme on Certificate course in Personality Development & Effective Communication Skill in Marathi was conducted in the Department of Marathi. Twenty students were admitted for this certificate course. Through this course, the students get knowledge about, personality development and communication skill. Students submitted their Assignment, deliver seminar and attended two unit test for this certificate Course.

The list of students for certificate course as below.

Sr.No.	Name of the students	Signature of Students
01	Suraj Aanda Jadhav	
02	Deepak Balaji Kokre	
03	Pawan Sudam Chawale	
04	Vidya Subhash Chawale	V. S. Chawale
05	Jayshree Kailas Kamble	
06	Asif Ramzan Bhawaniwale	
07	Snehal Bandu Tupsande	
08	Hanif Ismail Bhawaniwale	
09	Sagar Dagdu Pattebahadur	
10	Roshni Santosh Dube	
11	Sanghal Abhiman Pattebahadur	
12	Riyaz Shubhan Naurangabadi	R. S. Naurangabadi
13	Ravindra Sahebrao Ingole	
14	Poonam Namdev Shirsat	P. S. Shirsat
15	Vishal Dilip Shirsat	Vishal Shirsat
16	Sujal Gajanan Ingole	S. G. Ingole
17	Ajit Gajanan Ingole	Ajit Ingole
18	Pratibha Bhimrao Kamble	
19	Nitesh Nirakar Satpute	
20	Abhijit Gajanan Pattebahadur	A. G. Pattebahadur

Head Dept. of Marathi



Head
Dept. of Marathi
Matoshri Shantabai Gote
Arts, Comm. & Sci. College, Washim





Affiliated to SantGadge Baba Amravati University, Amravati
PRABHU SHRI RAMCHANDRA SHIKSHAN PRASARAK MANDAL,
TONGGAON SANCHALIT

**MATOSHRI SHANTABAI GOTE ARTS, COMM. & SCIENCE
COLLEGE, WASHIM DIST. WASHIM, MAHARASHTRA**

Certificate Course in Personality Development & Effective
Communication Skill in Marathi

Organized by Department of Marathi

CERTIFICATE OF COMPLETION

SESSION-2021-22

THIS IS TO CERTIFY THAT MR. / MRS./KU.. Sujal Gajanan Ingole

_____ OF Marathi DEPARTMENT HAS SUCCESSFULLY COMPLETED

DIPLOMA /CERTIFICATE COURSE ENTITLED CERTIFICATE COURSE IN PERSONALITY
DEVELOPMENT & EFFECTIVE COMMUNICATION SKILL IN MARATHI



Course Co-Ordinator


Officiating Principal
Matoshri Shantabai Gote Arts
om & Sci College Washim
Principal

HOD

Prabhu Shri Ramchandra Shikshan Prasarak Mandal Tondgaon's

Affiliated to Sant Gadge Baba Amravati University, Amravati

**Matoshri Shantabai Gote Art's,
Commerce & Science College, Washim**

Commerce Department



Add on /Certificate Course

Certificate Course in Tally

Session :- 2021-22

To
The Principal,
Matoshri Shantabai Gote Arts,com.& Science
College Washim Dist.Washim

Applicant: Prof.Prathmesh Deshmukh Head, Department of Commerce

Subject: Proposal for Certificate course in Tally for the session 2021-2022

Respected Sir,

With reference to above mentioned subject, I am submitting herewith the proposal to conduct certificate course in Tally by the department of Commerce of Our College. This course will be helpful to open new conceptual ideas and practical knowledge about the study for Accounting, among the Undergraduate students of our college.

Hope you will consider my application and I kindly request you to sanction the same.



Yours Faithfully

Date:

Head,Dept.of Commerce

Place :Washim

Encl:

1. Proposal
2. Curriculum & Design for the Course



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim Dist. Washim
Proposal for Conducting Short Term Certificate Courses

1. Basic information about the applicant Department

- I. Name of the College : Matoshri Shantabai Gote Arts, com. & Science
College Washim Dist. Washim
- II. Complete Postal : Near Water tank, Hingoli Road, Washim
Address of College : Dist. Washim Pin-444505
- III. Name of Department : Commerce

2. Details of Course Proposed :

- I. Name of the course : Certificate course in Tally
- II. Target Group : Undergraduate Students
- III. Duration of the Course : 32 Hrs.
- IV. Medium of Instruction : English, Marathi
- V. No of Candidates to be
Admitted : 20 (Twenty)

3. Details of the Faculty

- I. Whether College has any
Degree/ Diploma related to the
proposed course : YES (UG Degree in B.Com. Offers
as elective Subject)
- II. Whether the course is
Prepared by Experts from
related field : YES (By Departmental Faculty)



III. Information of course Coordinator (To be appointed for the course)

Name	Department	Qualification	Experience
Prof. Vijay Gajbhar.	Commerce	M..Com	

IV. Information of Faculty Members (To be appointed for the course):(if any)

Sr.No	Name of the Faculty Member	Qualification	Experience
01	Prof. Vijay Gajbhar.	M.Com	
02	Prof. Prathamesh Deshmukh	M.Com	

4. Details of the Physical Infrastructure Needed /Available for the Course :

- I. Classroom : Available
- II. Books /Reading Material : Yes available in the Central Library of the College
- III. Equipments : All the necessary equipments required for the course are available
- IV. Any other : The college has its own computer Laboratory with Internet connection.



Signature of the Course Coordinator



Signature of the Head of Department



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim

Department of Commerce

(Certificate course in Tally)

Syllabus
2021 -2022

Unit I

1. Basics of Accounting

Types of Accounting, Golden Rules of Accounting, Concept & Conver Double Entry System of Book keeping, Mode of Accounting, financial Statements, Transactions, recording Transaction.

2. Fundamental of Tally ERP 9 Getting functional with Tally ERP 9

Creation/Setting up of Company in Tally ERP9

Unit II

Inventory in Tally.ERP9

Stock Groups

Stock Categories

Godowns /Locations

Units of Measure

Stock Items

Creating Inventory Masters for National Traders

Unit III

Voucher Entry in Tally.ERP9

Accounting Vouchers

Inventory Vouchers

Invoicing

Unit IV

Advanced Accounting in Tally.ERP9

Bill-wise Details

Cost Centre sand Cost Categories

Voucher Class and Cost Centre Class

Multiple Currencies

Bank Reconciliation

Interest Calculations

Budgets &Controls

Unit V



Value Added Tax (VAT)
Configuring VAT in Tally ERP9
Creating Masters
Entering Transactions
Accounting for Return of Goods Rate Difference in Purchase/Sales
Accounting for Interstate Transactions
Exempt Transactions under VAT
Purchases from Unregistered Dealers
Claiming IT Con Capital Goods
Inter-State Branch Transfers
VAT Reports
VAT for Composite Dealers

Pattern Of Question Paper

Written Exam -35 Marks

Internal Assessment -15 (Assignment -05 Marks, Seminar-10 Marks)

Medium of Course –English i

Course Duration -32 Hours (40Periods-1 periods 48 minutes)



Prabhu Shri Ramchandra Shikshan Prasarak Mandal's
Matoshri Shantabai Gote Arts Commerce and Science College
Washim

Department of Commerce

(Certificate course in Tally)

Syllabus
2021 -2022

Cour se Nam e	Name of Paper	Lectu res / Week	Total No. Of Lectures	C.A.	E.S.E.	Total Mark s
Certificate Course	Tally	06	40	15	35	50



HOD


I/C Principal
Officiting Principal
Matoshri Shantabai Gote Arts
Com.& Sci College, Washim



Matoshri Shantabai Gote Arts Commerce and Science

College Washim Dist.Washim

Department of Commerce

(Certificate course in Tally)

Date :

Notice

- ☞ All the students of B.A.Com, II & III Year students are hereby informed that the department of Commerce is going to organize an add-on course under the title stated above .Students willing to join the course register their names with the teacher's in charge.

सुचना

B.A.भाग I, II आणि III वर्गाच्या सर्व विद्यार्थ्यांना सुचित करण्यात येते की, शैक्षणिक सत्र 2021 -

2022 पासून आपल्या महाविद्यालयातील वाणिज्य विभागाच्या वतीने वर नमूद केलेल्या

- ☞ शीर्षकाखाली एक ऍड-ऑन कोर्स आयोजित केला जाणार आहे, जे विद्यार्थ्यां अभ्यासक्रमात सहभागी होण्यास इच्छुक आहेत त्यांनी प्रभारी शिक्षकांकडे त्यांची नावे नोंदवावी. यशस्वीपणे कोर्स पूर्ण करणाऱ्या विद्यार्थ्यांना प्रमाणपत्र दिले जाईल याची नोंद घ्यावी.

Head Dept.of Commerce

Principal
Officiting Principal

Matoshri Shantabai Gote Arts
Comm.& Sci College, Washim



Matoshri Shantabai Gote Arts Commerce and Science


College Washim Dist.Washim

Department of Commerce

(Certificate course in Tally)

List Of Admitted Students - 2021-2022

Sr.No.	Name of the students	Class
01	Abhishek Fakira Surduse	B.Com III Yr.
02	Arati Sanjay Jamdhade	B.Com III Yr.
03	Arati Sanjay Dhengale	B.Com III Yr.
04	Nandini Laxman Badhel	B.Com III Yr.
05	Prasad Naresh Dhengale	B.Com III Yr.
06	Ajit Avinash Girhe	B.Com III Yr.
07	Akash Sanjay Dhankar	B.Com III Yr.
08	Abhishek Nandu Ghatmal	B.Com III Yr.
09	Dnyaneshwar Mahadev Borchate	B.Com III Yr.
10	Shubham Vijay Yelane	B.Com III Yr.
11	Prashant Shankar Pinjarkar	B.Com III Yr.
12	Sachin Bhagwat Wagh	B.Com III Yr.
13	Komal Ashok Raut	B.Com III Yr.
14	Aditya Gajanan Wankhede	B.Com III Yr.
15	Shubhangi Prabhu Kamble	B.Com III Yr.
16	Atul Sanjay Godara	B.Com III Yr.
17	Dnyaneshwar Avadhut Mapari	B.Com III Yr.
18	Nikita Gajanan Bhagat	B.Com III Yr.
19	Divya Digambar Dhuldhule	B.Com III Yr.
20	Sakshi Rajesh Channakeshala	B.Com III Yr.


Head Dept.of Commerce



**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**


Department of Commerce

(Certificate course in Tally)

Attendance

Session-2021-2022

Sr. No	Name of the students	Date & Month - <i>Month 2022</i>										
		02	03	04	05	07	08	09	10	11	12	13
01	Abhishek Fakira Suryuse	P	P	P	P	P	P	P	P	P	P	P
02	Arati Sanjay Jamdhade	P	A	P	P	P	P	P	P	P	P	P
03	Arati Sanjay Dhengale	P	P	P	A	P	P	P	P	P	P	P
04	Nandini Laxman Badhel	P	P	P	P	P	A	P	P	P	P	P
05	Prasad Naresh Dhengale	P	P	P	P	A	P	P	P	P	P	P
06	Ajit Avinash Girhe	P	P	P	P	P	P	P	P	P	P	P
07	Akash Sanjay Dhankar	P	P	P	P	P	P	P	P	P	P	P
08	Abhishek Nandu Ghatmal	P	A	P	P	P	P	P	P	P	P	P
09	Dnyaneshwar Mahadev Borchate	P	P	P	P	P	P	P	P	P	P	P
10	Shubham Vijay Yelane	P	P	P	P	P	P	P	P	P	P	P
11	Prashant Shankar Pinjarkar	P	A	P	P	P	P	A	P	P	P	P
12	Sachin Bhagwat Wagh	P	P	P	A	P	P	P	P	P	P	P
13	Komal Ashok Raut	P	P	P	P	P	P	P	P	P	P	P
14	Aditya Gajanan Wankhede	P	P	P	P	P	P	P	P	P	P	P
15	Shubhangi Prabhu Kamble	A	P	P	P	P	P	P	P	P	P	P
16	Atul Sanjay Godara	P	P	P	P	P	P	P	P	P	P	P
17	Dnyaneshwar Avadhut Mapari	P	P	A	P	P	P	P	P	P	P	P
18	Nikita Gajanan Bhagat	A	P	P	P	P	P	P	P	P	P	P
19	Divya Digambar Dhuldhule	P	P	P	P	P	P	P	P	P	P	P
20	Sakshi Rajesh Channakeshala	A	P	P	P	P	P	P	P	P	P	P


Head Dept. of Commerce



**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**

Department of Commerce

(Certificate course in Tally)

Attendance

Session-2021-2022

Session-2021-2022											
Sr. No	Name of the students	Date & Month - March 2022									
		11	15	16	17	18	21	22	23	24	25
01	Abhishek Fakira Surduse	P	P	P	P	P	P	P	P	P	P
02	Arati Sanjay Jamdhade	P	P	P	P	P	P	P	P	P	P
03	Arati Sanjay Dhengale	P	P	P	P	P	P	P	P	P	P
04	Nandini Laxman Badhel	P	P	P	P	P	P	P	P	P	P
05	Prasad Naresh Dhengale	P	P	P	P	P	P	P	P	P	P
06	Ajit Avinash Girhe	P	P	P	P	P	P	P	P	P	P
07	Akash Sanjay Dhankar	P	P	P	P	P	P	P	P	P	P
08	Abhishek Nandu Ghatmal	P	P	P	P	P	P	P	P	P	P
09	Dnyaneshwar Mahadev Borchate	P	P	P	P	P	P	P	P	P	P
10	Shubham Vijay Yelane	P	P	P	P	P	P	P	P	P	P
11	Prashant Shankar Pinjarkar	P	P	P	P	P	P	P	P	P	P
12	Sachin Bhagwat Wagh	P	P	P	P	P	P	P	P	P	P
13	Komal Ashok Raut	P	P	P	P	P	P	P	P	P	P
14	Aditya Gajanan Wankhede	P	P	P	P	P	P	P	P	P	P
15	Shubhangi Prabhu Kamble	P	P	P	P	P	P	P	P	P	P
16	Atul Sanjay Godara	P	P	P	P	P	P	P	P	P	P
17	Dnyaneshwar Avadhut Mapari	P	P	P	P	P	P	P	P	P	P
18	Nikita Gajanan Bhagat	P	P	P	P	P	P	P	P	P	P
19	Divya Digambar Dhuldhule	P	P	P	P	P	P	P	P	P	P
20	Sakshi Rajesh Channakeshala	P	P	P	P	P	P	P	P	P	P

[Signature]

Head Dept. of Commerce



Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Commerce

(Certificate course in Tally)

Attendance

Session-2021-2022

Sr. No	Name of the students	Date & Month - March & April 2022									
		26	28	29	30	31	01	04	05	06	07
01	Abhishek Fakira Surduse	P	P	P	P	P	P	P	P	A	P
02	Arati Sanjay Jamdhade	P	P	P	P	P	P	P	P	P	P
03	Arati Sanjay Dhengale	P	P	P	P	P	P	A	P	P	P
04	Nandini Laxman Badhel	P	P	P	P	P	A	P	P	P	P
05	Prasad Naresh Dhengale	P	P	P	P	A	P	P	P	P	P
06	Ajit Avinash Girhe	P	P	P	A	P	P	P	P	P	P
07	Akash Sanjay Dhankar	P	P	A	P	P	P	P	P	P	P
08	Abhishek Nandu Ghatmal	P	A	P	P	P	P	P	P	P	P
09	Dnyaneshwar Mahadev Borchate	A	P	P	P	P	P	P	P	P	P
10	Shubham Vijay Yelane	P	P	P	P	P	P	P	P	P	P
11	Prashant Shankar Pinjarkar	P	P	P	P	P	P	P	P	P	P
12	Sachin Bhagwat Wagh	P	P	P	P	P	P	P	P	P	P
13	Komal Ashok Raut	P	P	P	P	P	P	P	P	P	A
14	Aditya Gajanan Wankhede	P	P	P	P	P	P	P	P	A	P
15	Shubhangi Prabhu Kamble	P	P	P	P	P	P	P	P	P	A
16	Atul Sanjay Godara	P	P	P	P	P	P	P	P	P	P
17	Dnyaneshwar Avadhut Mapari	P	P	P	P	P	P	P	P	A	P
18	Nikita Gajanan Bhagat	P	P	P	P	P	P	P	P	P	P
19	Divya Digambar Dhuldhule	P	P	P	P	P	P	P	P	P	P
20	Sakshi Rajesh Channakeshala	P	P	P	P	P	P	P	P	P	P



Head Dept. of Commerce



Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Commerce

(Certificate course in Tally)

Attendance

Session-2021-2022

Sr. No	Name of the students	Date & Month - <u>April 2022</u>									
		08	09	11	12	13	15	16	18	19	20
01	Abhishek Fakira Surduse	P	P	P	P	P	P	P	P	A	P
02	Arati Sanjay Jamdhade	P	P	P	P	P	P	P	A	P	P
03	Arati Sanjay Dhengale	P	P	P	P	P	P	A	P	P	P
04	Nandini Laxman Badhel	P	P	P	P	P	A	P	P	P	P
05	Prasad Naresh Dhengale	P	P	P	P	A	P	P	P	P	P
06	Ajit Avinash Girhe	P	P	P	A	P	P	P	P	P	P
07	Akash Sanjay Dhankar	P	P	A	P	P	P	P	P	P	P
08	Abhishek Nandu Ghatmal	P	A	P	P	P	P	P	P	P	P
09	Dnyaneshwar Mahadev Borchate	A	P	P	P	P	P	P	P	P	P
10	Shubham Vijay Yelane	P	P	P	P	P	P	P	P	P	P
11	Prashant Shankar Pinjarkar	P	P	P	P	P	P	P	P	P	P
12	Sachin Bhagwat Wagh	P	P	P	P	P	P	P	P	P	P
13	Komal Ashok Raut	P	P	P	P	P	P	P	P	P	P
14	Aditya Gajanan Wankhede	P	P	P	P	P	P	P	P	P	P
15	Shubhangi Prabhu Kamble	P	P	P	P	P	P	P	P	P	P
16	Atul Sanjay Godara	P	P	P	P	P	P	P	P	P	P
17	Dnyaneshwar Avadhut Mapari	P	P	P	P	P	P	P	P	P	P
18	Nikita Gajanan Bhagat	P	P	P	P	P	P	P	P	P	P
19	Divya Digambar Dhuldhule	P	P	P	P	P	P	P	P	P	P
20	Sakshi Rajesh Channakeshala	P	P	P	P	P	P	P	P	P	P



[Signature]

Head Dept. of Commerce

**Matoshri Shantabai Gote Arts Commerce and Science
College Washim Dist. Washim**


Department of Commerce

(Certificate course in Tally)

Result Session -2021-2022

Sr.No.	Name of the Student	Marks Obtained out of 50
01	Abhishek Fakira Surduse	43
02	Arati Sanjay Jamdhade	42
03	Arati Sanjay Dhengale	43
04	Nandini Laxman Badhel	41
05	Prasad Naresh Dhengale	42
06	Ajit Avinash Girhe	40
07	Akash Sanjay Dhankar	46
08	Abhishek Nandu Ghatmal	44
09	Dnyaneshwar Mahadev Borchate	47
10	Shubham Vijay Yelane	42
11	Prashant Shankar Pinjarkar	39
12	Sachin Bhagwat Wagh	40
13	Komal Ashok Raut	41
14	Aditya Gajanan Wankhede	43
15	Shubhangi Prabhu Kamble	40
16	Atul Sanjay Godara	41
17	Dnyaneshwar Avadhut Mapari	43
18	Nikita Gajanan Bhagat	42
19	Divya Digambar Dhuldhule	45
20	Sakshi Rajesh Channakeshala	41




Head Dept. of Commerce



Matoshri Shantabai Gote Arts Commerce and Science College Washim Dist. Washim

Department of Commerce

(Certificate course in Tally)

Report on certificate Course - Session-2021-2022

In the Academic Session 2021-2022 Certificate course programme on Certificate course in Tally was conducted in the Department of Commerce. Twenty students were admitted for this certificate course. Through this course, the students get knowledge about various techniques of Accounting, how to handle Computerized Accounting. Students submitted their Assignment, deliver seminar and attended two unit test for this Certificate course

The list of students for certificate course as below.

Sr.No.	Name of the students	Signature of Students
01	Abhishek Fakira Surduse	AS
02	Arati Sanjay Jamdhade	Arati
03	Arati Sanjay Dhengale	AS
04	Nandini Laxman Badhel	Nandini
05	Prasad Naresh Dhengale	Prasad
06	Ajit Avinash Girhe	Ajit
07	Akash Sanjay Dhankar	Akash
08	Abhishek Nandu Ghatmal	Abhishek
09	Dnyaneshwar Mahadev Borchate	Dnyaneshwar
10	Shubham Vijay Yelane	Shubham
11	Prashant Shankar Pinjarkar	Prashant
12	Sachin Bhagwat Wagh	Sachin
13	Komal Ashok Raut	Komal
14	Aditya Gajanan Wankhede	Aditya
15	Shubhangi Prabhu Kamble	Shubhangi
16	Atul Sanjay Godara	Atul
17	Dnyaneshwar Avadhut Mapari	Dnyaneshwar
18	Nikita Gajanan Bhagat	Nikita
19	Divya Digambar Dhuldhule	Divya
20	Sakshi Rajesh Channakeshala	Sakshi

Head Dept. of Commerce


Officiating Principal
Matoshri Shantabai Gote Arts
Commerce and Science College, Washim





॥ आनो भद्रा क्रतवो यन्तु विश्वतः ॥

Affiliated to SantGadge Baba Amravati University, Amravati
PRABHU SHRI RAMCHANDRA SHIKSHAN PRASARAK MANDAL,

TONDGAON SANCHALIT

**MATOSHRI SHANTABAI GOTE ARTS, COMM. & SCIENCE
COLLEGE, WASHIM DIST. WASHIM, MAHARASHTRA**

Certificate Course in Tally

Organized by Department of Commerce

CERTIFICATE OF COMPLETION

SESSION-2021-22

THIS IS TO CERTIFY THAT MR. / MRS./KU.. Handini Laxman

Badhel OF Commerce. DEPARTMENT HAS SUCCESSFULLY

COMPLETED DIPLOMA /CERTIFICATE COURSE ENTITLED CERTIFICATE COURSE IN TALLY

[Signature]

Course Co-Ordinator

[Signature]
(P.N. Deshmukh)

HON

[Signature]
Officing Principal
Matoshri Shantabai Gote Arts
and Science College Washim
Principal